



Republic of the Philippines
Office of the Solicitor General

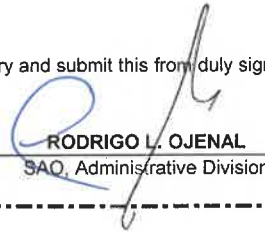
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: March 9, 2026
Quotation #: PS 026-03-020
ABC: ₱15,000.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.


RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Video Editing Services relative to the production of a 20-minute interview of the "Women of OSG" in celebration of Women's Month 2026, inclusive of taxes and other charges:</p> <p>Video Title: Women of OSG Event Date: March 16, 2026 Delivery Time: On or before 11:00 A.M</p> <p>Requirements: High Resolution video in MP4, MOV, and AVI format documentary-style editing with running time of 20 minutes: will be able to accommodate least two (2) revisions with final video to be completed and received later than March 16, 2026</p> <p><i>Note: The supplier shall provide samples of previous work through Google Drive and/or email and must also provide options for modification, rescheduling, and cancellation due to agency and national government announcements.</i></p> <p>(Price Vat-Included)</p>	1	lot			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Notarized Omnibus Sworn Statement is required (50K Above);
 - Tax Clearance Certificate;
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


MARJORIE V. CASTILLO / MICHELLE E. GOMEZ / IESEN LOUJES M. JIMENEZ
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8988-1777
Telefax: 8813-1174

Please send your quotation to:

osgprocurement@osg.gov.ph

OSG-HA-QF-039

Rev.00 (05 July 2018)