



Republic of the Philippines
Office of the Solicitor General


Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: February 3, 2026
Quotation #: PS 026-02-011
ABC: P91,575.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.


RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	PROCUREMENT OF VARIOUS OFFICE SUPPLIES					
1	ISOPROPHYL ALCOHOL WITH MOISTURIZER Isoprophyl; 70% solution 1000ml per bottle Gentle on skin; Alcohol Scent with FDA certificate <i>Note: All suppliers/bidders are required to submit a sample of the actual offered product for technical evaluation prior to award. The supplier must warrant that any defective item delivered and identified upon use by the end-user shall be replaced at no additional cost.</i> (Price Vat-Included)	333	bottles			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation:
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____
Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement - for above P500,000)
 - d. Notarized Omnibus Sworn Statement (for Small Value Procurement - for above P50,000)
 - e. Tax Clearance Certificate
 - f. Bidders who have previously submitted the above legal requirements are no longer required to resubmit them.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
MEYNARD B. BAPTISTA / RHODORA T. CARDEL / ASHLIE V. ABLES
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314/ 8988-17777
Telefax: 8813-1174
Please send your quotation to:

osgprocurement@osg.gov.ph