



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: January 3, 2025
Quotation #: PS 025-01-009
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p>Supply of Labor and Materials for the Stage and Photo Wall Design for the SINAG: Pagkilala sa Galing at Husay at sa mga Habi ng Tagumpay (2024 OSG PRAISE Awarding Ceremony), inclusive of taxes, services, delivery, and other charges: Event Date: February 7, 2025 Delivery Address: PICC, CCP Complex Bldg., Roxas Blvd., Brgy.076, Pasay City Estimated No. of attendees: 600-700 person</p> <p>MINIMUM TECHNICAL SPECIFICATIONS/INCLUSIONS: Theme: Pagkilala sa Galing at Husay at sa mga Habi ng Tagumpay Location: Stage Design - PICC Session Hall C&D Photo Wall Design - Lobby in front of Session Hall C&D</p> <p>Scope of Work / Other Requirements:</p> <ol style="list-style-type: none"> Stage design in Philippine International Convention Center Session Hall C&D; Photo wall design in front on the Philippine International Convention Center lobby in front of Session Hall C&D; Must be in accordance with the theme: PAGKILALA SA GALING AT HUSAY AT SA MGA HABI NG TAGUMPAY (subject to change with the committee) <p>Other Requirements:</p> <ol style="list-style-type: none"> Mobilization, delivery, installation, and demobilization of the required equipment. Supplier must ensure that all the equipment to be used should be compatible with the facilities of the event venue to be leased by the OSG, if applicable. The design should be for the entire duration of the event, excluding the ingress and egress times allowable by the event venue. Any additional charges due to extension on the no. of hours of program, should be properly coordinated with the authorized representative of the PRAISE Committee for approval. Supplier must coordinate with the venue regarding any requirements (i.e power and/or connection of equipment, if any). All necessary cables and connections shall be provided by the supplier. <p>Note: Kindly include in the contract the meals for crew.</p>	1	lot			

	<p>Note: Attached herewith the Terms of Reference which supplier must comply upon awarding. Supplier must provide the sample of work for evaluation of authorized representative. Supplier must provide option for rescheduling or modification due to unforeseen suspension of work.</p> <p style="text-align: center;">(Price Vat-Included)</p>							
--	--	--	--	--	--	--	--	--

Delivery Period:
Warranty:
Price Validity:


SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement);
 - d. Notarized Omnibus Sworn Statement is required (50K Above);
 - e. Tax Clearance Certificate;
 - f. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ANGELITO E. FRIAS/ FATHA K. KARIM/ CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

OSG-HA-QF-039
Rev.00 (05 July 2018)