



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: January 2, 2025
Quotation #: PS 025-01-001
ABC: _____

Sir/Madam:
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Food and Beverages for Skeletal Workforce during SINAG Awarding Ceremony, inclusive of taxes, delivery, and other charges:</p> <p>Event Date: February 7, 2024 Delivery Address: OSG Building 134 Amorsolo Legaspi Village, Makati City</p> <p>Minimum Inclusion: Merienda Cena Packed Meals with at least: One (1) Serving of Chicken Sotanghon guisado; One (1) Serving of turon One (1) Serving of Grilled Pandesal, and One (1) Serving of Vegetable spring roll; Must have One (1) drink (bottled water); Delivery Time: 9:00am</p> <p>Packaging: Environmental friendly packaging Individually packed with utensils</p> <p>Quality of Food Requirements: Meals must be delicious, prepared in a clean, hygienic, and safe environment, served in large portions, spill-free, freshly made (not spoiled), and ready to be served at the specified time. The supplier should guarantee that in the event of spoilage or poor-quality meals, they will immediately replace and provide the same meals at no additional cost.</p> <p>Note: Supplier should provide at least 1 sample set for taste test and technical (esp. quality) evaluation of authorized representative of the agency. Quality and quantity of food per serving during the food tasting should be identical with the food to be delivered during contract implementation. The stated quantity might differ upon actual delivery/PO. Supplier must provide option for rescheduling, and/or modification due to possible change in quarantine levels or agency announcement.</p> <p style="text-align: center;">(Price Vat-Included)</p>	93	pax			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Notarized Omnibus Sworn Statement is required; (for SVP with ABC of Php 50,000.00 and above
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

SONNY S. BERMUDEZ / PAOLO MIGUEL U. TORIO / JOSEPHINE C. ALCASAREN
SIGNATURE OF CANVASSER

For more information, you may contact us:
Telephone: 8836-3314
Telefax: 8813-1174
Please send your quotation to:

rfq.osgprocurement@gmail.com