



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: March 15, 2024  
Quotation #: PS-024-03-055  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p><b>Procurement of:</b></p> <p><b>CUSTOMIZED LEGAL INTERNSHIP'S JACKET</b></p> <p>Size: Assorted (XXS-5XL) Textile: Polyester and water resistant Design: Windbreaker Type Jacket with hood Two Tone Color Block Zip Jacket Color: Dark Teal - Navy Blue Print: Embroidered (1) Front (Left Chest): OSG Legal Internship Logo (Plain White) (1) Back: OSG: Legal Internship Program (Plain White)</p> <p>General Specifications: Jacket must be thick and not easily torn or damaged. Zipper must be working and in good condition. No excess thread or discoloration on any parts. Embroidery must be high quality, intricate and readable.</p> <p>Delivery Period: All jackets must be delivered in good quality and condition on or before July 26, 2024.</p> <p><i>Note: Supplier is required to provide sample jacket, sample collar design or layout, color swatches and sample embroidery for technical evaluation.</i></p> <p>(Price Vat-Included)</p>	82	pcs			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

- Please quote within 3 days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for above P500K);
  - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required).
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

*alcasaren*  
**JOSEPHINE C. ALCASAREN (ANGELITO E. FRIAS)**  
\_\_\_\_\_  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**  
Telephon 8836-3314  
Telefax: 8813-1174  
**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)