



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: January 15, 2024<sup>8</sup>  
Quotation #: PS-024-01-018  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

ITEM	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT	TOTAL
1	<p><b>Procurement of ICT Subscription:</b> <b>DS4200 STORAGE MAINTENANCE AGREEMENT</b></p> <p><i>Description:</i> One Year Comprehensive Maintenance of Existing Lenovo ThinkSystem DS4200 SFF Chassis</p> <p><i>Inclusions:</i> 1. Conduct of quarterly preventive maintenance including but not limited to - system/application patches, fixes, security patches and alerts; system / application profile; resource utilization; log analysis; formal reports on the output of conducted health check 2. Submission of Preventive Maintenance Reports within five (5) days after rendering service. 3. Unlimited corrective maintenance/repair activity (if applicable) 4. Support to Software which shall include the following: Access to the knowledge base portal (if applicable); Pro-active advisories on patch/firmware upgrades (e.g. bugs, fixes, security updates, and capability improvements); Provision of patches, bug fixes, security fixes, and software updates; Support for patch/version/firmware upgrade activities including, but not limited to, installation and configuration. 5. Pro-active advisories on patch/firmware upgrades (e.g. bug fixes, security updates, and capability improvements), including but not limited to, installation and configuration (if applicable)</p> <p><i>Note: The supplier is required to submit Statement of Compliance and will be allowed to deviate from the requirements of this RFQ and attached Technical Specification provided that said deviations will be greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</i></p> <p>(Price Vat-Included)</p>	1	LOT			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within \_\_\_ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for Small Value Procurement, above Php500,000);
  - Omnibus Sworn Statement for Small Value Procurement (for above Php50,000 - Notarized OSS is required)
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

*Alcasaren*  
**JOSEPHINE C. ALCASAREN / SONNY S. BERMUDEZ**  
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

Please send your quotation to:

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)