



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: _____
Quotation #: _____
ABC: _____

November 5, 2024
PS 024-11-217A

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Food for the Culminating/Fellowship Night of Onsite THAIL participants, Assistant Solicitors General, and Solicitor General with guests from THAIL Curatorium Members and Officials, Department of Foreign Affairs, Philippine Judicial Academy (PhilJA) and Philippine Embassy in The Hague, Netherlands, inclusive of taxes, services, delivery, and other charges:</p> <p>Event Date: November 28, 2024, 5:00PM - ONWARDS Delivery Address: 7th flr. Training Room, Convergys One Building 6796 Ayala Ave cor. Salcedo St. Legaspi Village, Makati City. City</p> <p>Minimum Inclusion: DINNER Serving Time: 5:45 p.m. Serves in area specified by end-users Each set must contain the following: At least one variant of salad At least one variant of appetizer At least one viand of vegetable At least one viand of fish/seafood based dish At least one viand of beef or pork based dish At least one viand of chicken based dish At least one serving of rice At least one serving of pasta Dessert bar Beverage</p> <p>Additional Food Inclusions: *Free-Flowing Water *Coffee Station with condiments</p> <p>Dietary Restrictions: *No truffles or foods with truffle flavor due to allergen restrictions. *No more than two (2) viands must contain lactose (i.e., milk, dairy products) due to Prof. Jean Ho's dietary restrictions. *At least one (1) viand must be acceptable/palatable for vegetarian guest/s. (No usage of any kinds of meat in vegetable dish) *Only local fish should be served for fish based dishes *No pork ingredients to be used in any dishes, except for the pork-based main entrée, due to religious restrictions. *Able to accommodate Halal and Kosher dietary restrictions, or adjust to any other dietary requests, with at least two days' notice from the authorized representative of the agency.</p> <p>Quality of Food Requirements: *Food selections should cater to the preferences of European guests. *Meals must be delicious, prepared in a clean, hygienic, and safe environment, served in large portions, spill-free, freshly made (not spoiled), and ready to served at the specified time. *The supplier should guarantee that, in the event of spoilage or poor-quality meals, they will immediately replace and provide the same meals.</p> <p>Buffet, Table and Chairs Set-up *The supplier should provide round tables and Tiffany chairs with skirting. *Each round table must have an elegant centerpiece, selected by the authorized representative of the end user. *Dishes must be presented on an aesthetically arranged buffet table with skirting. *The supplier should provide plates, utensils, cutlery, glasses, bone cloth napkins (layfold), and tissues. *The supplier should provide additional plates, utensils, cutlery, glasses, bone cloth napkins (layfold), and tissues as needed. *Dishes must be served in an aesthetic spread/buffet table with skirting.</p>	100	pax			

