



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: April 22, 2024  
Quotation #: PS 024-04-073  
ABC: \_\_\_\_\_

Sir/Madam:  
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>Procurement of ICT Equipment:</b> <b>DIGITAL SIGNATURE PAD</b> <i>Minimum Specifications:</i> Standard Features: Practical Electronic Signature Capture via the 4.5-inch colored LCD Display Biometrically accurate electronic signatures Low Maintenance Secure transactions enabled by state-of-the-art AES256 / RSA20248 encryption Secure PC connections via the integrated digital pen holder / USB cable lock combination Enhanced signature traceability through a UID (Unique Hardware ID) Enhanced device security with built-in security lock slot Power Supply: Via USB, no power adapter required LCD Display: Display Type: TFT-LCD Cover plate surface: Tempered Glass/ Anti-Glared Etched Glass Native Resolution: 800 x 480 pixels Pad and Pen: Reading Technology: At least equipped of electromagnetic resonance Active Area Size: At least 3.8in x 2.4in Miscellaneous: Pen tray / compartment Connectivity: USB Cable Locking System Data Security: Real time signature capture without internal pad memory Signature Software Compatibility Compatible with Windows signature/ eSign software and Manufacturer software Plug-in for Adobe Acrobat, for Windows, C++, Net and Java development libraries available for developers Other Warranty and After-Sales Requirements Must be one (1) year on parts and labor The winning bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item.</p> <p><i>Note: The supplier is required to provide Certification of Authorized Reseller of the Brand Offered from the manufacturer or vendor. The supplier is required to submit Statement of Compliance and will be allowed to deviate from the requirements of this RFQ and attached Technical Specification provided that said deviations will be greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</i></p> <p align="center"><b>(Price Vat-Included)</b></p>	2	units			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within \_\_\_ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for above P500K);
  - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required.);
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

*alcas aren*  
**JOSEPHINE C. ALCASAREN / SONNY S. BERMUDEZ**  
SIGNATURE OF CANVASSER

For more information, you may contact us:  
Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

Please send your quotation to:

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)