



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_

Date: April 11, 2024  
Quotation #: PS 024-04-071-A  
ABC: \_\_\_\_\_

Attention: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

*R*  
**RODRIGO L. OJENAL**  
SAO, Administrative Division

*To be filled-out by Supplier:*

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Procurement of:</b> <b>CUSTOMIZED DRI-FIT SHIRTS WITH FULL SUBLIMATION PRINT</b> Size: Assorted (XS-5XL) <i>*Note: Actual breakdown of sizes will be given upon awarding</i> Textile: Dri-Fit Color: a. Black - 22 b. Blue - 130 c. Pink - 139 d. Green - 128 e. Yellow - 128 f. Red - 128 g. Purple - 133 h. Assorted (each color provided above or may be requested by the end-user) - 16 <i>*Note: Range of sizes stated above should be available per color</i> Print: Full Sublimation 1) Front, Upper Left Chest - OSG Logo; Size (Estimate): 3.5" in diameter 2) Back - Sportsfest Logo; Size (Estimate): 3.5" x 7" (l x w) <i>General Specifications: Dri-Fit Shirt must be thick and not easily torn or damaged. No excess thread or discoloration on any parts. Sublimation must be high quality, intricate and readable.</i></p> <p>Delivery Term: May 20, 2024</p>	824	pcs		
2	<p><b>CUSTOMIZED DRI-FIT JERSEYS AND SHORTS WITH FULL SUBLIMATION PRINT FOR BASKETBALL PLAYERS</b> Size: Assorted (XS-5XL) <i>*Actual breakdown of sizes to follow</i> <i>*Note: Actual breakdown of sizes will be given upon awarding</i> Textile: Dri-Fit Color: a. Black - 12 (for Committee) b. Blue - 13 c. Pink - 13 d. Green - 13 e. Yellow - 13 f. Red - 13 g. Purple - 13 <i>*Note: Range of sizes stated above should be available per color</i> Print: Full Sublimation <i>Shirt:</i> 1) Front, Upper Left Chest - OSG Logo; Size (Estimate): 3.5" in diameter 2) Front, Center - Team Name; and Number (Size may vary upon approval of actual layout upon awarding) 3) Back - Sportsfest Logo; Size (Estimate): 3.5" x 7" (l x w)</p>	90	sets		

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
3	<p>4) Back, Center - Surname; and Number (Size may vary upon approval of actual layout upon awarding)</p> <p><i>Short:</i></p> <p>1) Front, Lower Right- Number; Size (Estimate): Size may vary upon approval of actual layout upon awarding</p> <p>2) Front, Lower Left - Sportsfest Logo; Size (Estimate): 3.5" x 7" (l x w)</p> <p><i>General Specifications: Dri-Fit Shirt must be thick and not easily torn or damaged. No excess thread or discoloration on any parts. Sublimation must be high quality, intricate and readable.</i></p> <p>Delivery Term: May 20, 2024</p> <p><b>CUSTOMIZED DRI-FIT JERSEYS AND SHORTS WITH FULL SUBLIMATION PRINT FOR VOLLEYBALL PLAYERS</b></p> <p>Size: Assorted (XS-5XL) *Actual breakdown of sizes to follow  *Note: Actual breakdown of sizes will be given upon awarding</p> <p>Textile: Dri-Fit</p> <p>Color: a. Blue - 12  b. Pink - 12  c. Green - 12  d. Yellow - 12  e. Red - 12  f. Purple - 12</p> <p>*Note: Range of sizes stated above should be available per color</p> <p>Print: Full Sublimation</p> <p><i>Shirt:</i></p> <p>1) Front, Upper Left Chest - OSG Logo; Size (Estimate): 3.5" in diameter</p> <p>2) Front, Center - Team Name; and Number (Size may vary upon approval of actual layout upon awarding)</p> <p>3) Back - Sportsfest Logo; Size (Estimate): 3.5" x 7" (l x w)</p> <p>4) Back, Center - Surname; and Number (Size may vary upon approval of actual layout upon awarding)</p> <p><i>Short:</i></p> <p>1) Front, Lower Right- Number; Size (Estimate): Size may vary upon approval of actual layout upon awarding</p> <p>2) Front, Lower Left - Sportsfest Logo; Size (Estimate): 3.5" x 7" (l x w)</p> <p><i>General Specifications: Dri-Fit Shirt must be thick and not easily torn or damaged. No excess thread or discoloration on any parts. Sublimation must be high quality, intricate and readable.</i></p> <p>Delivery Term: May 20, 2024</p>	72	sets		
4	<p><b>CUSTOMIZED NYLON DRAWSTRING BAG</b></p> <p>Size (Estimate): 14 in x 16 in</p> <p>Textile: Nylon</p> <p>Color: a. Black - 22  b. Blue - 130  c. Pink - 139  d. Green - 128  e. Yellow - 128  f. Red - 128  g. Purple - 133  h. Assorted (each color provided above or may be requested by the end-user) - 16</p> <p>Print: Direct to Film; Location: Back - Sportsfest Logo;  Size (Estimate): 5" x 12" (l x w)</p> <p>Delivery Term: May 20, 2024</p>	824	pcs		
5	<p><b>WRISTBANDS AND HEADBANDS</b></p> <p>Type: Sweat Wristband and Headband</p> <p>Size: Standard (Preferably Fit to different head sizes and wrist circumference)</p> <p>Textile: Cotton Terry</p> <p>Color: a. Black - 22  b. Blue - 130  c. Pink - 139</p>	824	set		

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<p>d. Green - 128  e. Yellow - 128  f. Red - 128  g. Purple - 133  h. Assorted (each color provided above or may be requested by the end-user) - 16</p> <p><i>General Specifications: Textile must be stretchable (but not easily loose upon usage), thick and not easily torn or damaged. No excess thread or discoloration on any parts.</i></p> <p>Delivery Term: May 20, 2024</p> <p>Note: Attached herewith the sample layout and picture of items. Supplier is required to provide sample items with similar print for technical evaluation. Upon awarding, supplier is required to provide sample of sizes, and one actual sample per item for approval of end-user before mass production. Sizes of print may vary upon approval of end-user. All delivered items shall subject to final counting and quality inspection. All defective items found shall be replaced by the Supplier with no additional cost/charge to OSG.</p> <p style="text-align: center;"><b>(Price Vat-Included)</b></p>				

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please quote within \_\_\_ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement with ABC of above Php500,000);
  - d.  Notarized Omnibus Sworn Statement for Small Value Procurement (for Php50,000 and above);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

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Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
JOSEPHINE C. ALCASAREN ANGELITO E. FRIAS  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**  
Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174  
**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)