



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: February 6, 2024
Quotation #: PS 024-01-002-A
ABC: _____

Attention: _____

Sir/Madam:
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of: HAULING SERVICES FOR THE TRANSFER OF OFFICE EQUIPMENT, FURNITURE AND FILES TO NEW OSG OFFICE</p> <p><i>PICK UP POINT:</i> OFFICE OF THE SOLICITOR GENERAL 134 Amorsolo St. Legaspi Village, Makati City</p> <p><i>Delivery Address:</i> CONVERGYS ONE BUILDING 6796 Ayala Avenue cor. Salcedo St., Legaspi Village, Makati City</p> <p><i>Scope of Services:</i> Rental of at least Four (4) Six - Wheeler Closed Van Trucks with Driver and Sixteen (16) Assistants Facilitation and coordination of deliveries of items as listed in the Terms of Reference from pick up point to delivery address Process the cargo insurance including payment for the OSG Office Equipment, Furnitures and Files listed in the Terms of Reference.</p> <p><i>Note: The supplier is required to submit Statement of Compliance to the attached Technical Specification.</i></p> <p>(Price Vat-Included)</p>	1	LOT			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within _____ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for above P500K);
 - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required.);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

alcasaren
JOSEPHINE C. ALCASAREN / RHODORA T. CARDEL
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com