


PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department: ADMINISTRATIVE DIVISION	PR No. 024-10-236	Date: October 21, 2024
Section:	SAI No.	Date:



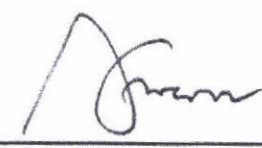
Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		Renewal of Lease for Office Spaces located at Montepino Building owned by Monteroma Corporation for the period January 1, 2024 to December 31, 2024, renewable at the option of both parties as follows: OFFICE SPACES: Unit 3-C (3/F for F. Chavez Div.- ASG Arleen T. Reyes) A. RENTAL: Monthly rental for 118.5 sq.m.: Add: 12% VAT Total Monthly Rent Gross Rental Amount from January 1, 2024 to December 31, 2024 B. ADDITIONAL SECURITY DEPOSIT: (based from the previous contract) from Php 75,898.95 to 100,725.00 Unit 4-A (4/F for G. Torres Div.- ASG Sharon Decano) A. RENTAL: Monthly rental for 91.5 sq.m.: Add: 12% VAT Total Monthly Rent Gross Rental Amount from January 1, 2024 to December 31, 2024 B. ADDITIONAL SECURITY DEPOSIT: (based from the previous contract) from Php 58,605.52 to 77,775.00			
	mos.			Php 100,725.00 12,087.00 <hr/> Php 112,812.00	
			12	Php 112,812.00	Php 1,353,744.00
	mos.		3	Php 24,826.05	Php 74,478.15
				Php 77,775.00 9,333.00 <hr/> Php 87,108.00	
	mos.		12	Php 87,108.00	Php 1,045,296.00
	mos.		3	Php 19,169.48	Php 57,508.44

Unit 4-B (4/F for G. Torres Div.- ASG Sharon Decano) A. RENTAL: Monthly rental for 116 sq.m.: Add: 12% VAT Total Monthly Rent Gross Rental Amount from January 1, 2024 to December 31, 2024 B. ADDITIONAL SECURITY DEPOSIT: (based from the previous contract) from Php 74,297.70 to 98,600.00 <p style="text-align: center;">Note: The present rate of Php850/sq.m. is base from the Valuation Report dated June 13, 2024 by Asian Appraisal for Monteroma Corporation.</p>		Php 98,600.00 11,832.00 <hr/> Php 110,432.00 12 Php 110,432.00 3 Php 24,302.30	Php 1,325,184.00 Php 72,906.90
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FUNDS AVAILABLE:

BERNADETTE M. LIM
 DIRECTOR IV

Amount in Words: **Three Million Nine Hundred Twenty Nine Thousand One Hundred Seventeen Pesos & 49/100 Only** **Php 3,929,117.49**

Purpose: **Lease of Real Property & Venue**

Prepared by:	Recommending Approval:	Approved by:
		
RODRIGO L. OJENAL SAO, Administrative Division	EDITHA R. BUENDIA Director IV-HRMAS	MENARDO I. GUEVARRA Solicitor General