



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: September 29, 2023  
Quotation #: PS 023-09-137  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p><b>Rental of LED Wall (Video with Staging System), and Other Related Equipment, inclusive of delivery charges, installation, technician/operator, and other charges:</b></p> <p>Event Date: October 26, 2023; 10:00am to 05:00pm Delivery Address: Manila Metropolitan Theatre (MET) Padre Burgos cor Arroceros St., Ermita, Manila Estimated No. of attendees: 100</p> <p>Minimum Technical Specifications/Inclusions: Inclusions: All equipments, cables, and personnel for technical support (with at least LED Wall Operator, and Assistant)</p> <p><b>LED WALL</b> Estimated Size: 9 x 12 Panels Inclusive of the following, but not limited or if necessary only: *One (1) unit of VHD visual controller / switcher *One (1) unit of Mixer/ Video Splitter *One (1) unit of CDJ Player</p> <p><b>LED WALL RISER &amp; Accessories</b> *Estimated Height: 4ft; with rigging adjustable height support, if needed <b>Other Equipment and Accessories:</b> *One (1) unit of Laptop *One (1) unset of Cable Ramp Floor Cord Cover *One (1) lot of rubber humps *One (1) lot of required cables</p> <p>Note: LED Wall must be able of video playback and switching, and compatible to existing lights and sound system of MET. Supplier is required to provide cable for a video camera used by the OSG (Sony HXR MC2500) for Live Feed in the LED Wall.</p> <p>Note: The set-up is indoors (theater type). Provider is required to undergo a tech test/dry-run by the morning of October 26, 2023. Installation of set-ups should be done before the actual start of the program (ingress is at 6:00am, or earlier if necessary), kindly state the no. of hours and personnel involved in installation. The onsite support staff must be fully vaccinated against COVID-19. Supplier must provide option for rescheduling or modification due to possible change in quarantine levels or agency announcement.</p>	1	lot			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within \_\_\_ days from the date of receipt/posting of RFQ.
  2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
    - a.  Mayor's / Business Permit;
    - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
    - c.  Income / Business Tax Return (for Small Value Procurement, above Php500,000);
    - d.  Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required)
    - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.
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Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
RHODORA T. CARDEL / ANNA LORRAINE C. ALVIAR  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Tel: (02) 8836-3314, (02) 8988-1674 loc 777

Telefax: (02) 8813-1174

**Please send your quotation to:**

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)

OSG-HA-QF-039

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