



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: March 21, 2022
Quotation #: PS-022-03-026
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	MEAL SET	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Food (Merienda) for in-house participants (SWF Employees) in GAD Committee' Webinar in Celebration of Women's Month for March 30, 2022, inclusive of delivery and other charges:</p> <p>Seminar Title: "We Make Change Work for Women - Agenda ng Kababaihan, Tungo sa Kaunlaran"</p> <p>Event Date: March 30, 2022</p> <p>Note: Meal set should be separately pack which includes pasta (either white or red sauce), burger, fries, drinks, utensils, and other items included in a set. The stated quantity might differ upon actual delivery/PO due to observance of SWF in OSG Office</p> <p>(Price Vat-Included)</p>	150	set			

Delivery Period: _____
Warranty: _____
Price Validity: _____

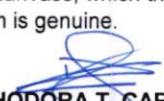
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of receipt/posting of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for Small Value Procurement);
 - Omnibus Sworn Statement for Small Value Procurement (for above P50k);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


RHODORA T. CARDEL / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

osg.procurement2@gmail.com

OFFICE OF THE
SOLICITOR GENERAL
HRMAS

2022 MAR 18 PM 3:40



Republic of the Philippines
Office of the Solicitor General

Shera

MEMORANDUM

TO : EDITHA R. BUENDIA
Director IV, Human Resource Management and
Administrative Service (HRMAS)

ATTN : SHERA JANE B. SOLON
Administrative Officer V, Procurement Section, HRMAS

FROM : GENDER AND DEVELOPMENT (GAD) COMMITTEE

SUBJECT : REQUEST TO PURCHASE SNACKS

DATE : March 18, 2022

The GAD Committee would like to request procurement of food/snacks/meal for the **Webinar** that will be held on March 30, 2022. The details are as follows: Snack with Drinks for 150 participants.

Attached is the approved Women's Month proposal for your reference.

For your appropriate action, please.

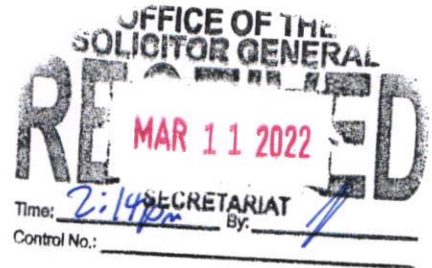
Thank you.

Anna E. R. Solomon
ANNA ESPERANZA R. SOLOMON
Assistant Solicitor General
Chairperson, GAD Committee

Diane May M. Perez
DIANE MAY M. PEREZ
Planning Officer V
Member, GAD Committee



Republic of the Philippines
Office of the Solicitor General



MEMORANDUM

FOR : JOSE C. CALIDA
Solicitor General

ATTN : ATTY. MARK JOREL O. CALIDA
Head Executive Assistant

FROM : Gender and Development (GAD) Committee

SUBJECT : CY 2022 WOMEN'S MONTH CELEBRATION

DATE : March 10, 2022



OSG220311Y0001229

In preparation for the CY 2022 National Women's Month Celebration this March, the GAD Committee proposes to conduct the following activities:

I. Webinar on Women's Month Celebration with the theme "We Make Change Work for Women" – Agenda ng Kababaihan, Tungo sa Kaunlaran

As directed by the Philippine Commission on Women (PCW) pursuant to Proclamation No. 227 s. 1988 and in line with the theme for this year's Women's Month Celebration, "***We Make Change Work for Women***" – "***Agenda ng Kababaihan, Tungo sa Kaunlaran***", the webinar aims to: 1) provide participants with words of empowerment from women who excelled in the field of justice; and, 2) cultivate deeper appreciation of Gender and Development in the context of public service. The webinar shall be held online on **any date between March 28-31, 2022 at 2pm to 4pm.**

II. Photography Contest and Infographic Making Contest

There will be an invitation for the agency's employees to participate on these contests per the attached guidelines (*Annex A*).