

**PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL**

(Agency)

Department: **CASE MANAGEMENT SERVICE**

PR No. 024-11-24-1 (EPA2025) Date: November 4, 2024


Section:

SAI No.

Date:


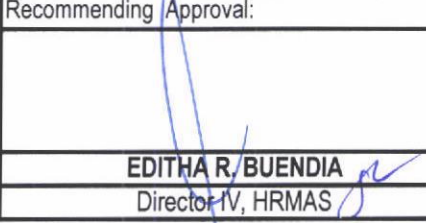
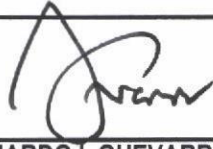
Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	lot	<p>PROCUREMENT OF ICT EQUIPMENT: Supply, Delivery, and Installation of Semi-Expendable Communication Equipment: Wi-Fi Enabled Voice over IP (VOIP) Phones</p> <p>Objective <i>The Primary objective of this project is to enhance the OSG's communication capabilities by adding new Wi-Fi-enabled VoIP phones to its existing infrastructure. These additional units will allow staff members to communicate more flexibly within the office, breaking free from the limitations of traditional wired phones. By utilizing VoIP technology, the OSG aims to improve connectivity, streamline internal communication, and support real-time collaboration across its departments, while reducing costs associated with legacy telephone systems.</i></p> <p>Inclusions: Quantity <i>Supply and Delivery of Wi-Fi Enabled Voice over IP (VOIP) Phones</i> 56 units</p> <p>Warranty and After-sales Requirements for VOIP Phones</p> <ol style="list-style-type: none"> Immediate replacement of the equipment and /or its parts. The winning Bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item. In case of outside repair within the 1-year warranty period, the winning Bidder shall provide a service unit having the same specifications to the OSG. For the two immediately preceding items, the Bidder must submit Proof of Warranty as part of the technical component. <p><i>Please see attached Terms of Reference (TOR):</i></p> <ol style="list-style-type: none"> Scope Approved Budget for the Contract (ABC) Payment Delivery Qualification of the Supplier Other provisions of RA 9184 Technical Specifications <p><i>Attached: Memorandum from TWG Chairperson ASG Gilbert U. Medrano and Approved Terms of Reference from the Technical Working Group for Procurement of ICT Equipment</i></p>	1	Php 1,400,000.00 VAT INCLUDED	Php 1,400,000.00

FUNDS AVAILABLE:


BERNADETTE M. LIM
 DIRECTOR IV

Amount in Words **One Million Four Hundred Thousand Pesos Only** Php 1,400,000.00

Purpose: **For Bidding (Early Procurement Activity FY 2025)**

Prepared By:	Recommending Approval:	Approved by:
 ANGELITO E. FRIAS Administrative Officer V	 EDITHA R. BUENDIA Director IV, HRMAS	 MENARDO I. GUEVARRA Solicitor General