

**TERMS OF REFERENCE**  
**SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW AIR-  
CONDITIONED BUS FOR THE OFFICE OF THE SOLICITOR  
GENERAL**

**I. Background**

The Office of the Solicitor General (OSG) is an independent and autonomous office under the Office of the President. The OSG is headed by the Solicitor General who is the principal law officer and legal defender of the Government. In compliance with Republic Act (R.A.) No. 9184 known as the "*Government Procurement Reform Act*"<sup>1</sup>, the OSG will be conducting a public bidding for the supply and delivery of one (1) unit brand new air-conditioned bus.

under Department of Budget and Management Circular No. 2022-1 issued on 11 February 2022, the maximum seating capacity that may be acquisitioned is limited to buses with a maximum seating capacity of 47 passengers. In view of the Circular, the bus that will be procured by the OSG has only a maximum seating capacity of 47 passengers, including the driver.

**II. Objective**

The procurement of the new bus is in line with the OSG's re-fleeting program. The new bus is also intended to be used as transport OSG employees for out-of-town official activities which cannot be accomplished by the existing bus fleet due to their city-oriented design and operation, *i.e.*, Supreme Court hearings in Baguio City.

**III. Approved Budget for the Contract**

The approved budget for the contract is Ten Million Pesos (PhP10,000,000.00).<sup>2</sup>

**IV. Bidder's Qualifications**

1. Bidder must have an ISO 9001:2015 & ISO 14001:2015;
2. Manufacturers experience in diesel engine must be a minimum of ten (10) years; and
3. Bidder must have own assembly plant in the Philippines.

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<sup>1</sup> Section 1.

<sup>2</sup> APMV No. D4-25-0032 dated 14 June 2024. A copy is attached for ready reference.

## V. Deliverables

One (1) unit brand new air-conditioned bus with a maximum capacity of 47 passengers, including the driver.<sup>3</sup> The bus should be able to travel to Baguio where oral arguments are held during the summer session of the Supreme Court, as well as similar places, with relative ease at full passenger and luggage capacity.

## VI. Technical Specifications

### 1. Body:

- 1.1 six (6) wheel heavy and long bodied motor vehicle with locally assembled or fully imported chassis and body; and
- 1.2 Single deck.
- 1.3 Dimension: (minimum)

Length = 11,000 (mm)

Width = 2,400 (mm)

Height = 3,000 (mm)

### 2. Engine and brake system:

- 2.1 Diesel fed, direct injection, turbo-charged and intercooled, electronic control common rail type, with exhaust gas recirculation system (EGR);
- 2.2 Water cooled engine;
- 2.3 Emission compliant – EURO IV (Minimum);
- 2.4 Rear mounted engine;
- 2.5 Engine displacement: minimum 7,500 cc but not to exceed 10000 cc, diesel; and
- 2.6 Antilock Braking System.

### 3. Transmission:

- 3.1 Speed: Minimum 5-Forward and 1-Reverse;
- 3.2 Mechanical control with power shift.

### 4. Air-conditioning system and ventilation:

- 4.1 Roof mounted aircon unit;
- 4.2 R134a type refrigerant; and
- 4.3 Adequate air vents for equal distribution of cool air.

### 5. Seating (for 47 passengers, including driver):

- 5.1 Individual seats (1 seat for driver);
- 5.2 One (1) back seat for multiple passengers;
- 5.3 Reclining backrest for individual seats; and
- 5.4 Leatherette seat upholstery.

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<sup>3</sup> Annex "A", p. 4, Department of Budget and Management Circular No. 2022-1 dated 11 February 2022.