

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: CLARIN'S CATERING SERVICE Address: #10 Orestes Lane, Barangay Bagong Lipunan ng Crame, Quezon City TIN: 212-575-265-0000 Account No.: 002638-052059 Bank: BDO - Paco, A. Linao Branch Telephone: 0969-6007898 Email: clarinsqc@gmail.com	P.O. # 026-05-058 Date: May 25, 2026 Mode of Procurement: Negotiated Procurement - Small Value Procurement
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>GSIS, Pasay City and OSG Main Building</u> Date of Delivery: <u>May 29, 2026</u>	Delivery Term: May 29, 2026 at specified time Payment Term: within 30 days upon receipt of the the Invoice and Certificate of Completion and Acceptance. (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		PROCUREMENT OF FOOD AND BEVERAGES (PACKED MEALS AND VIP BUFFET) FOR THE OSG SPORTSFIESTA 2026 CULMINATING ACTIVITY <i>Inclusive of taxes, services, delivery, and other charges.</i> Event Title: OSG Sportsfiesta 2026 Culminating Activity Event Date: May 29, 2026, 07:00 AM to 05:00 PM Delivery Addresses: Participants (730 sets): GSIS, Pasay City Skeleton Workforce (20 sets): OSG Main Building, 134 Amorsolo St., Legaspi Village, Makati City			
1	set	PACKED MEALS LUNCH Quantity: 750 sets (730 for Participants; 20 for Skeleton Workforce) Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Minimum Inclusions (per set): Steamed rice Boneless Chicken Barbeque Roast Beef with Gravy Sauce Sweet & Sour Fish Fillet Buttered Vegetables Butter Macaroons Chilled Minute Maid Juice Chilled Bottled Water	750	Php 500.00	375,000.00
2	set	AFTERNOON SNACKS Quantity: 500 sets (480 for Participants; 20 for Skeleton Workforce) Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Minimum Inclusions (per set): All-Beef Baked Penne Pasta Buttered Toast Bread Chilled Minute Maid Juice Chilled Bottled Water GENERAL REQUIREMENTS – PACKED MEALS <ul style="list-style-type: none"> • Delivery shall preferably be simultaneous to all specified locations and must arrive before the designated serving time. • No pork or blood-based ingredients shall be used due to religious dietary restrictions. Packaging: <ul style="list-style-type: none"> • Individually packed with utensils and tissue • Must be placed in microwavable containers • No single-use plastics (including straws), except disposable utensils; use of recyclable food containers is preferred Quality: <ul style="list-style-type: none"> • Meals must be prepared in a clean, hygienic, and safe environment • Generous servings; spill-free, freshly prepared, and delivered on time • Drinks must be chilled and ready to serve • Supplier must provide plastic or paper bags per team for distribution • Supplier shall guarantee immediate replacement of spoiled or substandard meals at no additional cost 	500	Php 150.00	75,000.00

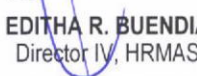
3	set	<p>VIP BUFFET LUNCH</p> <p>Event Date: May 29, 2026, 09:00 AM to 02:00 PM Delivery Address: GSIS, Pasay City Set-Up Time: 10:00 am Quantity: 40 pax</p> <p>Minimum Inclusions: Steamed rice All-Beef Creamy Tomato Penne Pasta Boneless Chicken Barbeque Roast Beef with Gravy Sauce Sweet & Sour Fish Fillet Sauteed Mixed Vegetables Fruit Salad in Patty Shells Lemon Cucumber Juice (served at the start of dining) Purified Water (served upon arrival of VIP guests) Brewed Coffee</p> <p>GENERAL REQUIREMENTS (VIP BUFFET): No pork or blood-based ingredients shall be used due to religious dietary</p> <p>Other Requirements: Free-flowing water and coffee with complete condiments</p> <p>Table and Chair Set-Up: Four (4) ten-seater round tables Forty (40) complete place settings (plates, glasses, cutlery, and cloth napkin (layfold) Four (4) table numbers with holders One (1) additional ten-seater round table with complete setup Buffet must be aesthetically arranged with table skirting Supplier shall provide additional tables, chairs, utensils, and glassware, if necessary Leftover food shall be properly coordinated with the end-user and turned over to the authorized representative At least three (3) service personnel must be present during the event All servers must be in uniform with name tags labeled "Supplier" Supplier must submit a list of personnel and equipment prior to venue entry</p> <p>QUALITY (VIP BUFFET): Meals must be prepared in a clean, hygienic, and safe environment Generous servings; fresh, properly handled, and delivered on time Drinks must be chilled and ready to serve Must be served at the specified time Supplier shall guarantee immediate replacement of spoiled or substandard items at no additional cost</p> <p><i>The following documents shall be deemed to form and construed as part of this agreement:</i> I. RFQ II. Quotation III. Chosen menu IV. Other documents as may be required by law</p>	40	Php 1,000.00	40,000.00
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Total Amount in Words: **FOUR HUNDRED NINETY THOUSAND PESOS ONLY** Php 490,000.00


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
KATHERINA D. BUENA
(Signature over printed name)
05/26/2026
(Date)


Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division


EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available: ALOBS: 02-101101 - 2026 - 05 - 247
Amount: ₱ 490,000.00


ARIEL J. UBINA
Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 12009.


CHRISTIAN D. BUAT
ADAS I