

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: UNIONFILMSPH MULTIMEDIA SERVICES Address: Mangilag Sur, Candelaria, Quezon TIN: 318-553-736-000 Account No.: 0026-6001-1030 Bank: UnionBank - Morada Ave., Lipa City Telephone: 0915 8713153 / 0977 1513604 Email: unionfilmsph@gmail.com	P.O. # 026-03-037 Date: March 19, 2026 Mode of Procurement: Negotiated Procurement - Small Value Procurement
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Office of the Solicitor General Date of Delivery: March 26, 2026	Delivery Term: March 24, 2026 Payment Term: within 30 days upon receipt of the Invoice and Certificate of Completion and Acceptance (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	Procurement of Video Editing Services relative to the production of a 20-minute interview of the "Women of OSG" in celebration of Women's Month 2026 <i>Inclusive of taxes, services, delivery, and other charges.</i> Video Title: Women of OSG Event Date: March 26, 2026 Delivery Time: On or before 11:00 A.M. Requirements: <ul style="list-style-type: none"> ● High-resolution video in MP4, MOV, and AVI formats ● Documentary-style editing ● Total running time of 20 minutes ● Must accommodate at least two (2) revisions ● Final video must be completed and delivered no later than March 24, 2026 <p><i>The following documents shall be deemed to form and construed as part of this agreement:</i></p> <ol style="list-style-type: none"> I. RFQ II. Quotation III. Chosen menu IV. Other documents as may be required by law 	1	Php 15,000	Php 15,000.00
Total Amount in Words: FIFTEEN THOUSAND PESOS ONLY					Php 15,000.00

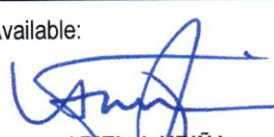
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 (Signature over printed name)
3/24/26
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director V, HRMAS

Funds Available: 
 ALOBS: 02-10101-2026-03-126
 Amount: ₱ 15,000.00
ARIEL J. UBINA
 Chief Accountant