

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

RECEIVED
 24 FEB 2026
 FINANCIAL MANAGEMENT DIVISION
 By: Y/L 10/49

PURCHASE ORDER

Supplier: DELSAN OFFICE SYSTEMS CORPORATION	P.O. # 026-02-020
Address: 7893 Lawaan St., San Antonio Village, Makati City	Date: February 11, 2026
TIN: 000-661-004-000	Mode of Procurement:
Account No.: 1781-1312-68 Bank: LBP - Pasong Tamo Branch	Renewal of Regular and Recurring Services
Telephone: (02) 8896-7688 / 0998-995552 Email: sherryl.deguzman@delsanonline.com	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: Within thirty (30) days upon receipt of PO
Date of Delivery:	Payment Term: Within 30 days from Issuance of Inspection and Acceptance Report (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	CONTRACT EXTENSION FOR THE PROCUREMENT, SUPPLY, AND DELIVERY OF ADDITIONAL TONERS WITH FREE USE OF PRINTERS Duration: February 2026 or upon full consumption of the Contract Price, whichever comes first <ul style="list-style-type: none"> Forty Seven (47) units of W9024MC Toner Cartridges for Monochrome Printers With One Hundred Eight (108) units of Brand New, Network-Ready, Monochrome HP LaserJet Managed Printers (Model: HP E40040 Series) With Nine (9) units of Brand New, Network-Ready HP Color LaserJet Managed Printers (Model: HP E45028dn) With Two (2) In-house Technicians (8 hours per day, 5 days per week, Monday to Friday) <p>The following documents shall be deemed to form & construed as part of this agreement: I. PO 025-04-061 II. Notice of Extension III. Other documents as may be required by law</p>	1	Php 455,900.00	Php 455,900.00

OFFICE OF THE SOLICITOR GENERAL
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 BUDGET DIVISION
 By: [Signature]

Total Amount in Words: **Four Hundred Fifty Five Thousand Nine Hundred Pesos Only** **Php 455,900.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
 (Signature over printed name)
02-20-26
 (Date)

Very truly yours,
JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: [Signature] ALOBS: 02-102107-2026-02-010
 Amount: ₱ 455,900.00
ARIEL J. UBIÑA
 Chief Accountant