

30 JAN 2026  
 FINANCIAL SERVICE  
 By: YCYC 321

**PURCHASE ORDER**

Supplier: <b>U-BIX CORPORATION</b>	P.O. # <b>026-01-011</b>
Address: 1344 Angono Street, Makati City	Date: January 28, 2026
TIN: 000-171-929-00000	Mode of Procurement: Public Bidding
Account No.: 000052-1153-37	Bank: LBP - Gil Puyat Ave., Makati City
Telephone: 8897-6819	Email: <a href="mailto:cnc@ubix.com.ph">cnc@ubix.com.ph</a>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/in Thirty (30) Days from receipt of NTP
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Date of Delivery:	Payment Term: Per Billing (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	<p><b>LEASE OF DIGITAL MULTIFUNCTION COPIERS (MONOCHROME)                      For FY 2026</b></p> <p><i>Super High-end KONICA MINOLTA BIZHUB 650i</i>  <i>High-end KONICA MINOLTA BIZHUB 450i</i></p> <p><b>Inclusion:</b>                      Four (4) Super High-end copiers; and                      Forty Six (46) High-end copiers                      * Contract price is computed for at least 5,417,000 copies                      * Unit Cost per copy: Php .74</p> <p><i>Period: One Year from the Date of Receipt of the Notice to Proceed or upon full consumption of Contract Price, whichever comes first.</i></p> <p><b>Technical Specifications:</b>                      Type: Heavy-duty Digital Multifunction Copier (Monochrome)                      Speed: 46 High End units: 45 ppm, A4 and long bond paper                      4 Super High End units: 60 ppm or higher, A4 and long bond paper                      Platen Glass: Up to A3 size                      System memory: High-end copiers: At least 1GB RAM                      Super High-end copiers: At least 5GB RAM                      Hard Drive/SSD: Super High-end copiers: At least 256 GB                      Connectivity: High-end Copiers:                      1,000 Base-T / 100 Base-TX/ 10 Base-T, Wireless LAN (IEEE802.11 b / g / n), Wi-Fi Direct Connection, USB 2.0 (Host) x2, USB 2.0 (Device) x1                      Super High-end Copiers:                      1,000 Base-T / 100 Base-TX/ 10 Base-T, Wireless LAN (IEEE802.11 b / g / n), USB 2.0 (Host) x1, USB 3.0 (Host) x1, USB 2.0 (Device) x1</p> <p>Paper Supply Capacity: High-end: Minimum of 2 paper cassettes per machine (500 sheets per cassette); Super High-end: Minimum of 4 paper cassettes per machine (500 sheets per cassette)                      Output Tray Capacity: High-end Copiers: At least 150 sheets                      Super High-end Copier: At least 250 sheets                      Throughput Capacity: Can accommodate A3, A4, and long bond paper                      Duplex: Single-pass duplex scanning for high-end and super high-end machines                      Method of Printing: Multifunctional Laserjet                      Feeder: 2 Sided Automatic Reversing Feeder                      Print Resolution: 600x600 dpi (minimum) for high-end copiers                      1200 x 1200 dpi for super high-end copiers                      Machine Condition: Brand new or certified Original Equipment                      Manufacturer (OEM) - remanufactured/ refurbished.                      Manufacturing date of machines is at least 2024, as evidenced by the Manufacturer's Certificate (with indicated serial numbers).                      Meter Reading for High-end units: not more than 300,000 copies per machine                      Meter Reading for Super High-end units: not more than 600,000 copies per machine                      Output Sorter: With automatic/electronic sorter/separator/finisher</p>	1	Php 4,008,580.00	Php 4,008,580.00

**OFFICE OF THE SOLICITOR GENERAL**  
**RECEIVED**  
 02 FEB 2026  
 BUDGET DIVISION  
 By: [Signature] 9.71

	<p><b>Others:</b></p> <ul style="list-style-type: none"> <li>*With reduction and enlargement function;</li> <li>*With network printing and scanning capability</li> <li>*With free monthly maintenance service, parts and consumables;</li> <li>*With at least 1 back-up toner cartridge for each photocopying machine (excluding the ones installed in the machine)</li> </ul> <p>The following documents shall be deemed to form &amp; construed as part of this agreement:</p> <ul style="list-style-type: none"> <li>I. Contract Agreement</li> <li>II. Philippine Bidding Documents <ul style="list-style-type: none"> <li>- Schedule of Requirements</li> <li>- Technical Specifications / Terms of Reference</li> <li>- General and Special Conditions of Contract</li> <li>- Supplemental or Bid Bulletins</li> </ul> </li> <li>III. Eligibility Requirements, Technical and Financial Proposal</li> <li>IV. Performance Security</li> <li>V. Notice of Award</li> <li>V. Notice to Proceed</li> <li>V. Other documents as may be required by laws</li> </ul>		
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Total Amount in Words: **Four Million Eight Thousand Five Hundred Eighty Pesos Only** Php 4,008,580.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be

Very truly yours,


Conforme:   
 JOY A. FRANCISCO  
 (Signature over printed name)  
 JAN 30, 2026  
 (Date)

  
 JESSICA L. CASTRO  
 CAO, Administrative Division  
  
 EDITHA R. BUENDIA  
 Director IV, HRMAS

Funds Available:   
 ARIEL J. UBINA  
 Chief Accountant

ALOPS: 02-101101-2026-02-043  
 Amount: ₱ 4,008,580.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 12009

  
 CHRISTIAN D. BUAT  
 Admin Assistant I, Administrative Division