



Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

ATTENTION: JOEY A. FRANCISCO
Assistant Vice President for Sales

U-BIX Corporation
1344 Angono Street
Makati City

NOTICE TO PROCEED

“Lease of Digital Multifunction Copiers (Monochrome) for CY 2026”

This serves as your notice to proceed to perform your contractual obligations to supply and deliver the contracted **Lease of Digital Multifunction Copiers (Monochrome) for CY 2026**, within the period stipulated in Sec. VI – Schedule of Requirements of the Bidding Documents. You are hereby required to fulfill the terms and conditions stipulated in the attached Contract Agreement.

Makati City, Philippines.

DARLENE MARIE B. BERBERABE
Solicitor General

Conforme:

JOEY A. FRANCISCO
Assistant Vice President for Sales
Date Received: JAN 30, 2026

OSG-HA-QF-008
Rev.00 (05 July 2018)

