

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: **TOYOTA MAKATI, INC. UNDER THE TRADE NAME TOYOTA BICUTAN PARAÑAQUE** P.O. # **025-04-058**
 Address: **KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City** Date: **April 3, 2025**
 TIN: **225-814-535-00000**
 Account No.: **1786-0902-33** Bank: **LBP-Pasong Tamo** Mode of Procurement:
 Telephone: **(02) 8777-9500** Fax: **02-7779485** **Negotiated Procurement - Small Value Procurement**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL** Delivery Term: **Within 30 days upon receipt of Purchase Order**
 Date of Delivery: **Payment Term: Within 30 days upon final acceptance (Bank to Bank)**

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		PREVENTIVE MAINTENANCE SERVICE (55,000 KM CHECK-UP) AND DIAGNOSIS, SUPPLY OF LABOR AND MATERIALS FOR REPAIR OF VEHICLE MODEL: TOYOTA INNOVA 2.5 E DIESEL M/T WITH PLATE NO. SLG 329			
		Scope of Works: Repair of Aircon System			
		Labor:			
	hour	Clean and Adjust All Breaks	1.6	Php 616.07	Php 985.71
	hour	55,000 KM Check-Up	2.800	553.57	1,550.00
	hour	Toyota Car Care	1.0	616.07	616.07
	hour	Aircare Service	1.0	616.07	616.07
	hour	Recharge Freon	2.0	616.07	1,232.14
		Subtotal:			Php 4,999.99
		Parts:			
	piece	Gasket	1	67.86	67.86
	piece	Oil Filter IMV	1	502.90	502.90
	piece	Plug, Spark	4	150.00	600.00
	liter	TGFS SN/CF 5W-30 1L	7	730.58	5,114.06
	can	Brake Cleaner	1	194.20	194.20
	milliliter	Toyota Geuine BACTAKLENZ (7ML)	1	878.13	878.13
	bottle	DSL Injector Cleaner	2	839.29	1,678.58
	can	Toyota Genuine Engine Room Cleaner	1	295.31	295.31
	can	Toyota Genuine Engine Room Coat	1	305.80	305.80
	can	Aircon Cleaner	1	3,660.94	3,660.94
	lot	Element, Air Refiner	1	832.59	832.59
		Subtotal:			Php 14,130.37
		Sublet:			
	lot	Shop Supplies and Materials	1	426.97	426.97
	lot	TMP POL & Inc.	1	170.00	170.00
	lot	Freon 134A	2	725.00	1,450.00
		Subtotal:			Php 2,046.97
		MISC/Material:			
	lot	X-1R Engine Treatment	1	1,071.43	1,071.43
		Subtotal:			Php 1,071.43
		Total Labor:			Php 4,999.99
		Total Parts:			Php 14,130.37
		Total Sublet:			Php 2,046.97
		Total MISC/Material:			Php 1,071.43
		SUBTOTAL:			Php 22,248.76
		VAT:			Php 2,669.86
		Note: Service provider must warrant that in case of defect in the repaired unit upon usage, it will be subject for repair/replacement, free of charge.			
		The following shall be deemed to form and construed as part of the agreement:			
		I. Quotation			
		II. Other documents as may be required by laws			

Total Amount in Words: **TWENTY FOUR THOUSAND NINE HUNDRED EIGHTEEN AND 62/100 PESOS ONLY** **Php 24,918.62**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

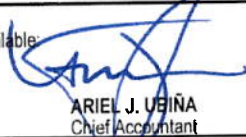
Very truly yours,


 ENGR. RICARDO B. PARATE
 Project Administrator
 Toyota Makati


JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: _____
 (Signature over printed name)
 4/15/25
 (Date)

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ALOBS: 02-101101-2025-04-174
 Amount: ₱ 24,918.62
ARIEL J. UBIÑA
 Chief Accountant