

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: **SERLASER ENGRAVING SERVICES**
For the account of: BERNARD P. MAYCACAYAN
 Address: 1985 Picones Street, Macamot, Binangonan, Rizal
 TIN: 244-453-730-00000
 Account No.: 9037395116 Branch: RCBC - Binangonan, Rizal
 Telephone: 0955-3497633 Email: sirlaser19@gmail.com

P.O. # **025-02-031**
 Date: February 13, 2025
 Mode of Procurement:
 Small Value Procurement

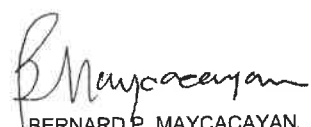
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

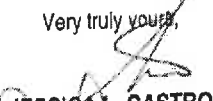
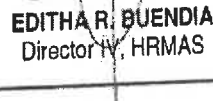
Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**
 Date of Delivery:

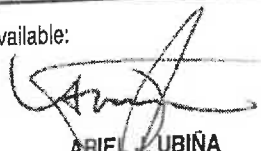
Delivery Term: on or before February 24, 2025
 Payment Term: within 15 days upon final inspection & acceptance (Bank to bank)

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Procurement of: Customized Wooden Medals for the SINAG: Pagtanaw sa Habi ng Tagumpay (2024 OSG PRAISE Awarding Ceremony), inclusive of taxes, services, and delivery charges: Material: Wood Size: At least 9.5 cm in Diameter (Logo only); Thickness: 3 mm Design: Customized Wooden Medal back-to-back print With: Ethnic/Native Ribbon Lace (6 cm width) Print: Engraved customized logo or text at the following areas: Front - OSG New Logo Back - Name of Award and Name of Awardee Note: The stated sizes are allowed to deviate by up to 10% only. The following documents shall be deemed part of and construed as part of this contract: > Quotation > Approved Layout	179	Php 220.00	Php 39,380.00
Total Amount in Words: Thirty Nine Thousand Three Hundred Eighty Pesos Only					Php 39,380.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 BERNARD P. MAYCACAYAN
 (Signature over printed name)
 February 14, 2025
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ARIEL J. UBIÑA
 Chief Accountant
 ALOBS: 02-10101-2025-02-082
 Amount: ₱ 39,380.00