



Republic of the Philippines

**OFFICE OF THE SOLICITOR GENERAL**

**NOTICE OF AWARD**

**DELSAN OFFICE SYSTEMS CORPORATION**

7893 Lawaan Street, San Antonio Village,  
Makati City

Attention: **SHERRYL K. DE GUZMAN**  
Business Development Manager

Dear Ms. De Guzman:

You are hereby notified that pursuant to SBAC Resolution No. 2024-11-004, the Office of the Solicitor General (OSG) AWARDS to **Delsan Office Systems Corporation** the Contract/Purchase Order for " **LEASE OF DIGITAL MULTIFUNCTION COPIERS (MONOCHROME) (FY 2025 NEP)**" with financial bid/quotation **Five Million Nine Hundred Fifty-Eight Thousand Seven Hundred Pesos Only (Php 5,958,700.00)**, inclusive of all government taxes and charges.

Accordingly, you are required to provide within ten (10) days from receipt hereof, a Performance Security in the form and amount stipulated in Section 3 of Section IV - General Conditions of Contract of the bidding document. Failure to provide the required Performance Security shall constitute sufficient ground for the immediate cancellation of this award and forfeiture

Makati City, Philippines.

  
**MENARDO T. GUEVARRA**  
Solicitor General

Conforme:

  
**SHERRYL K. DE GUZMAN**  
Business Development Manager

Date Received: 1-10-2025

OSG-HA-QF-007  
Rev.00 (05 July 2018)

