



Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
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**OSG BIDS AND AWARDS COMMITTEE**

**Resolution No. 2025-03-003**

**PROCUREMENT OF SUPPLY AND DELIVERY OF TONERS WITH  
PRINTER FOR FY 2025**

**Whereas**, on February 19, 2025, the OSG Bids and Awards Committee (“BAC”) issued Resolution No. 2025-02-003<sup>1</sup> declaring a failure of re-bidding of the Procurement of Supply and Delivery of Toners with Printers for FY 2025 (P.R. No. 024-10-225, EPA 2025) due to the disqualification of the only bidder, Delsan Office Systems Corporation, for failure to comply with the legal and technical capability requirements of the procurement;

**Whereas**, considering the failed re-bidding, BAC recommended the conduct of a 2<sup>nd</sup> re-bidding of the procurement;

**Whereas**, on January 30, 2025, a Certification of Availability of Funds<sup>2</sup> was issued in the amount of **Four Million Six Hundred Thirty-Six Thousand Pesos (Php4,636,000.00)** for the procurement activity;

**Whereas**, on February 20, 2025, the OSG advertised the Invitation to Bid in the Philippine Government Electronic Procurement System (PhilGEPS);<sup>3</sup>

**Whereas**, on February 27, 2025, the BAC held a pre-bidding conference to determine its readiness for the procurement activity with the participation of the following prospective bidders:<sup>4</sup>

Prospective Bidders	Representatives
Delsan Office Systems Corporation	Sherryl De Guzman
iSource Asia Business Solutions Corporation	Haydee Ascuna
Multibiz International Corporation	Angelo Baldomir
Photopro Trading & General Merchandise Co.	Ma. Monaliza C. Listor

**Whereas**, on March 11, 2025, during the Submission and Opening of Bids,<sup>5</sup> **Delsan Office Systems Corporation (“DOSC”)** submitted its eligibility and technical requirements for evaluation.

<sup>1</sup> Annex “A”.

<sup>2</sup> Annex “B”.

<sup>3</sup> Annex “C”.

<sup>4</sup> Annex “D”.

<sup>5</sup> Annex “E”.

**Whereas**, using the non-discretionary "PASS-FAIL" criterion, DOSC passed the eligibility and technical requirements for the procurement;

**Whereas**, DOSC submitted its financial bid amounting to Four Million Six Hundred Thirty-Three Thousand Three Hundred Pesos (Php4,633,300.00).

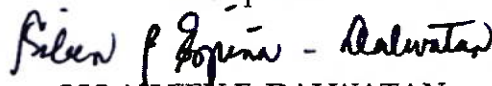
**Whereas**, considering that DOSC passed the eligibility and technical requirements, and its financial bid is within the ABC, it was declared as the single calculated/rated bidder for the Procurement of Supply and Delivery of Toners with Printers for FY 2025;

**Whereas**, during the post-qualification, DOSC was found to be compliant with all the legal and technical capability requirements contained in the bid proposal documents;<sup>6</sup>

**NOW, THEREFORE**, be it resolved, as it is hereby resolved by the BAC to recommend the contract for the Procurement of Supply and Delivery of Toners with Printers for FY 2025, amounting to **Four Million Six Hundred Thirty-Three Thousand Three Hundred Pesos (Php4,633,300.00)**, be awarded to **Delsan Office Systems Corporation**, as the Bidder with the Single Calculated and Responsive Bid.

Makati City, March 24, 2025.

  
ASG SHARON E. MILLAN-DECANO  
Chairperson

  
SSS AILEEN E. DALWATAN  
Vice Chairperson

  
SSS CHERYL ANGELINE ROQUE-JAVIER  
Member

  
SSII LEANNE MAUREEN APOLINAR  
Member


SSII ABRAHAM D. GENUINO II  
Member

  
SSI JOSEPH BENJAMIN P. TAGSA  
Member

  
ASIII ALANNA GAYLE ASHLEY B. KHIO  
Member

<sup>6</sup> Annex "F".

  
**SSS OMAR M. DIAZ**  
Alternate Member

  
**SSS CAMILLE R. BUHAIN**  
Alternate Member

  
**SSII FERDINAND B. REDULLA**  
Alternate Member