

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: RAD INNOVATIONS INC.	P.O. # 024-12-238
Address: 607 Filflex Comp. Mercedes Ave. San Miguel, Pasig City	Date: December 27, 2024
TIN: 008-823-581-00001	Mode of Procurement:
Account No.: 0070-7800-4714 Bank: BDO - Capitol Pasig Branch	Small Value Procurement 53.9
Telephone: 8286-7817 Email: sales@rad.ph	


Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

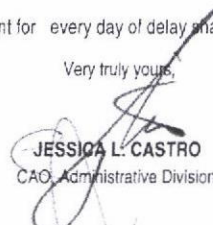

Place of Delivery: <u>134 Amorsolo St. Legaspi Village. Makati City</u>	Delivery Term: w/in 30 days upon final approval of layout
Date of Delivery:	Payment Term: w/in 30 days upon issuance of Inspection and Acceptance Report (Bank to bank)

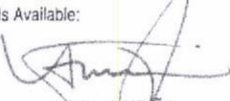
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	booklet	PROCUREMENT OF OSG-CODI POLICY MANUAL No. of pages: Based on the approved layout of the end-user Size: 8" x 5.5" when folded and assembled Paper Type / Stock: Cover - C2S 220-326gsm inside pages, C2S 120-178gsm Print Side/Color: Cover - 4C/4C; Inside - 4C/4C Printing Process: Digital Printing, Offset Color: (Semi-colored) to be specified in the design Included Services: Proofing, folding, binding, deliver, spine printer Softcopy of final copy Process: Digital Printing Finishing: Trim to Size Binding: Perfect Binding Note: Supplier is allowed to deviate up to 20% from the stated estimate size of prints subject to approval of the end-user. The following shall be deemed to form and construed as part of this agreement: i. Request for Quotation ii. Quotation iii. Other documents as may be required by law	50	Php 800.00	Php 40,000.00

Total Amount in Words: **FORTY THOUSAND PESOS ONLY** Php 40,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Brix P. de Asis
 Conforms: _____
 (Signature over printed name)

 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:	ALOBS: <u>02-101101-2024-12-902</u>
 ARIEL J. UBINA Chief Accountant	Amount: <u>₱ 40,000.00</u>