

OFFICE OF THE SOLICITOR GENERAL
RECEIVED
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 FINANCIAL MANAGEMENT SERVICE
 By: TV 3:58 M

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: **HACKETT SECURITY AGENCY**
 (For the Account of: **FRANCIA CRUZATA DESQUITADO**)
 Address: Unit 201 FSE Building, 3671-73 Bautista Cor. Dayap Street., Barangay Palanan, Makati City
 P.O. # **024-12-234**
 Date: December 27, 2024
 TIN: 123-021-577-000 Bank: LBP - Pasong Tamo
 Account No.: 1781 1283 21
 Telephone: 8552-7491 / 8889-0688 Email address: marketing@hackettsecurityagency.com
Mode of Procurement: Amendment to Order due to changes in Wage Order and Pag-Ibig Contribution

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL** Delivery Term: w/n the Contract Period of original contract

Date of Delivery: Payment Term: Per Billing (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount																				
	year	ADDITIONAL PROVISION FOR THE PROCUREMENT OF SECURITY SERVICES FOR THE YEAR 2024 *Changes in Contract Price due to DOLE Wage Order No. NCR-25, and Pag-Ibig Fund Circular No. 460 <i>Inclusion:</i> Twenty-One (21) Security Personnel (consisting of nineteen [19] ordinary guards and two [2] officers-in-charge), with three [3] relievers during the rest day of the ordinary guards <i>Contract Period:</i> January 29, 2024 - January 28, 2025 <i>Scope of Work:</i> Provide twenty-four (24) hours security services to the Office of the Solicitor General at its establishment Guards shall render twelve (12) hours of security service per shift daily, including Sundays and holidays, to adequately guard and protect the OSG's properties, premises, personnel, and clients around and within the OSG's premises, extension offices, and the parking areas Posting of Security Personnel <table border="1"> <thead> <tr> <th>Shift</th> <th>Time</th> <th>Number of Security Guard</th> <th>Number of OIC's</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Morning Shift</td> <td>7am to 7pm</td> <td>12</td> <td>1</td> <td>13</td> </tr> <tr> <td>Evening Shift</td> <td>7pm to 7am</td> <td>7</td> <td>1</td> <td>8</td> </tr> <tr> <td colspan="4">Total Number of Security Personnel</td> <td>21</td> </tr> </tbody> </table> <i>The following documents shall be deemed to form & construed as part of this agreement:</i> Original Contract (PO 024-01-008) Contract Agreement Philippine Bidding Documents - Schedule of Requirements - Technical Specifications / Terms of Reference - General and Special Conditions of Contract - Supplemental or Bid Bulletins Eligibility Requirements, Technical and Financial Proposal Performance Security Notice of Award Notice to Proceed Other documents as may be required by laws	Shift	Time	Number of Security Guard	Number of OIC's	Total	Morning Shift	7am to 7pm	12	1	13	Evening Shift	7pm to 7am	7	1	8	Total Number of Security Personnel				21	1	Php 308,000.00	Php 308,000.00
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Evening Shift	7pm to 7am	7	1	8																					
Total Number of Security Personnel				21																					

Total Amount in Words: **Three Hundred Eight Thousand Pesos Only** Php **308,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: FRANCIA C. DESQUITADO
 (Signature over printed name)
12/27/24
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: [Signature] ALOBS: 02-101101-2024-12-903
 Amount: ₱ 308,000.00
ARIEL J. UBIÑA
 Chief Accountant

OFFICE OF THE SOLICITOR GENERAL
RECEIVED
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 BUDGET DIVISION
 By: [Signature]