

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: EVER ENGRAVING STATIONERY, INC. Address: 168 P. Gomez cor. Luna Mencias Sts., San Juan City TIN: 000-0810417-00000 Account No.: 1315-0000-2570 Telephone: 8724-1191 to 96 loc 110	P.O. # 024-12-230 Date: December 27, 2024 Mode of Procurement: NP - Small Value Procurement 53.9 Bank: China Bank - J. Abad Santos, San Juan E-mail: sha.everengraving@gmail.com
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL Date of Delivery:	Delivery Term: within 15 days upon receipt of approved layout Payment Term: within 30 days upon final acceptance Bank to bank
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	box	Procurement of CALLING CARDS: Stock: Bianco Flash Ivory 300 gsm Size: 3.5" x 2" Color: full color Finishing with blind embossed logo 1 box contains 100 cards Mould Charge The supplier may send at least one copy of the actual calling card for end-user approval before delivery or issuance of the P.O. The stated sizes may deviate by up to 10% only. The following shall be deemed to form and construed as part of the agreement: I. Quotation II. Request for Quotation III. Other documents as may be required by laws	191	Php 409.08	Php 78,134.28
				1,200.00	1,200.00

Total Amount in Words: **Seventy Nine Thousand Three Hundred Thirty Four Pesos and 28/100 Only** Php **79,334.28**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: SHARMAINE ANDRE
 (Signature over printed name)
01-23-2025
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: <u>ARIEL J. UBIÑA</u> Chief Accountant	ALOBS: <u>02-10/101-2024-12-896</u> Amount: <u>₱ 79,334.28</u>	This is to certify that this procurement was posted at Philgeps in compliance with RA 9184 <u>CHRISTIAN D. BUAT</u> Admin Assistant I, Administrative Division
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