

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

RECEIVED  
 JAN 17 2025  
 YELI 3103

**PURCHASE ORDER**

Supplier: **TEKZONE COMPUTER SALES AND SERVICES INC.**  
 Address: BB Corporation Center, Penthouse #32 Pilar St., corner Araullo St., Barangay Addition Hills, San Juan City, Philippines  
 TIN: 246-033-123-00000  
 Account No.: 000562-1042-59  
 Telephone: 8637-0118 loc 135

P.O. # **024-12-228**  
 Date: **December 27, 2024**  
 Mode of Procurement:  
 Small Value Procurement

Bank: LBP - Beacon Plaza, Shaw Blvd.  
 Email: kenneth@tekzone.ph

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: \_\_\_\_\_ **Delivery Term:** 30 days upon receipt of P.O.  
 Date of Delivery: \_\_\_\_\_ **Payment Term:** Bank to bank w/in 30 days

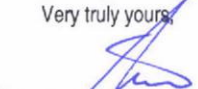
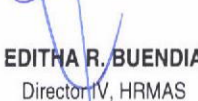
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<b>Procurement of ICT Subscription: VARIOUS ICT SUBSCRIPTION FEATURE</b>			
		- Centralized administration tools deploy apps and manage products and users from a handy web-based Admin Console.			
		- Unlimited job posts			
		- integration with popular app such as Works with Slacks, Microsoft Teams and other productability app			
		- Can share creative assets across apps and devices			
		- At least 1 TB of cloud storage per user			
		- Includes Access to App:			
lot		<b>IMAGE EDITING SOFTWARE (Adobe Photoshop)</b>	1	Php 5,977.10	Php 5,977.10
lot		<b>DESKTOP PUBLISHING AND LAYOUT DESIGN (Adobe Indesign)</b>	1	31,954.10	31,954.10
pcs		<b>CREATING, EDITING AND MANAGING PDF DOCUMENTS (Adobe Acrobat Pro)</b>	35	19,080.50	667,817.50
		- User can access their creative work and tools from anywhere with an internet connection.			
		- Regular updates: Subscriber always have access to the latest features, security, updates, and improvements.			
		- Offers cloud storage, making it easy to sync and back up files			
		- Cross-Device Compatibility: Work seamlessly on desktop and mobile devices, with files and settings syncing across platforms.			
		- Collaboration: Collaborate with team members and clients on creative projects in real-time, regardless of their location.			
		<b>OPERATING SYSTEM</b>			
		- Multiple Platforms (Window, MacOS, etc.)			
		<b>LICENSE SUBSCRIPTION</b>			
		- One-year license subscription			
		<b>SOFTWARE REQUIREMENTS</b>			
		- One (1) license for an annual subscription for Image Editing Software			
		- One (1) license for an annual subscription for Desktop Publishing and Layout design			
		- Thirty Five (35) licenses for an annual subscription for Creating, Editing and Managing PDF Documents.			
		<b>INSTALLATION</b>			
		- Must include installation, configuration and setup			
		- Must include product training and demonstration on deployment, configuration, administration, maintenance and basic troubleshooting			
		- Installation of software upgrades and new release versions.			
		<b>SUPPORT SERVICE REQUIREMENT</b>			
		- The Bidder must provide the following:			
		a. Unlimited corrective maintenance within warranty period.			
		b. Eight (8) hours by Five (5) days (Monday to Friday, 8:00am to 5:00pm) technical support and must meet the following response and resolution time:			
		i. Within one (1) hour for phone or email support			
		ii. Next business day on-site support			
		<b>CERTIFICATION</b>			
		- The Bidder must be an authorized reseller of the brand being offered. Must provide Authorization Certificate from Manufacturer or vendor.			
lot		<b>ONLINE GRAPHIC DESIGN PLATFORM (WEB-BASED) / DIAGRAMMING AND VECTOR GRAPHICS APPLICATION (Adobe Express)</b>	1	Php 31,954.10	Php 31,954.10
		<b>FEATURE</b>			
		- Unlimited access to premium templates and 100+ million premium stock photos, videos, audio, graphics and more			
		- Scale collection easily with centralized assets and guidelines.			
		- Maintain brand consistency at scale with admin Control, Templates and design approval workflows.			
		- Collaborate with real-time comments and assign tasks.			
		- Turn team's designs, presentations, and documents into templates.			

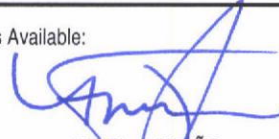
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<ul style="list-style-type: none"> <li>- Team reports and insights</li> <li>- Establish brand's visual identity with logos, colors, and fonts with up to 100 kits</li> <li>- Resize designs infinitely</li> <li>- Remove image and video backgrounds in one click.</li> <li>- Automatically match video footage to sound track with integrated tools</li> <li>- More AI-powered design tools</li> <li>- Schedule social media content for 8 platforms.</li> <li>- Cloud Storage at least 1 TB</li> </ul> <p><b>OPERATING SYSTEM</b></p> <ul style="list-style-type: none"> <li>- Multiple Platforms (Window, MacOS, etc.)</li> </ul> <p><b>LICENSE SUBSCRIPTION</b></p> <ul style="list-style-type: none"> <li>- One-year license subscription</li> </ul> <p><b>SOFTWARE REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>- One (1) license for an annual subscription.</li> </ul> <p><b>INSTALLATION</b></p> <ul style="list-style-type: none"> <li>- Must include installation, configuration and setup</li> <li>- Must include product training and demonstration on deployment, configuration, administration, maintenance and basic troubleshooting</li> <li>- Installation of software upgrades and new release versions.</li> </ul> <p><b>SUPPORT SERVICE REQUIREMENT</b></p> <ul style="list-style-type: none"> <li>- The Bidder must provide the following: <ul style="list-style-type: none"> <li>a. Unlimited corrective maintenance within warranty period.</li> <li>b. Eight (8) hours by Five (5) days (Monday to Friday, 8:00am to 5:00pm) technical support and must meet the following response and resolution in time: <ul style="list-style-type: none"> <li>i. Within one (1) hour for phone or email support</li> <li>ii. Next business day on-site support</li> </ul> </li> </ul> </li> </ul> <p>Warranty: 1 Year</p> <p>The following shall be deemed to form and construed as part of this agreement:</p> <ul style="list-style-type: none"> <li>i. Quotation</li> <li>ii. Request for Quotation</li> <li>iii. Brochure</li> <li>iv. Statement of Compliance</li> <li>v. Other documents as may be required by law</li> </ul>			

Total Amount in Words: **SEVEN HUNDRED THIRTY SEVEN THOUSAND SEVEN HUNDRED TWO PESOS & 80/100 ONLY**      Php **737,702.80**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


Conforme:   
**KENNETH P. BAQUIRAN**  
 (Signature over printed name)  
 01/22/2025  
 (Date)

Very truly yours,  
  
**JESSICA L. CASTRO**  
 CAO, Administrative Division  
  
**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Funds Available:   
**ARIEL J. UBIÑA**  
 Chief Accountant

ALOBS: 02-101101-2024-12-904  
 Amount: ₱ 737,702.80

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**CHRISTIAN D. BUAT**  
 Admin Assistant I, Administrative Division