

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: HINO MOTORS PHILIPPINES CORPORATION Address: INDUSTRIAL PARK ROAD, CANLUBANG INDUSTRIAL ESTATE, CANLUBANG, CALAMBA CITY TIN: 000-059-891-000 Account No.: 6342-1103-45 Telephone: (632) 368-5800	P.O. # 024-12-215 Date: December 12, 2024 Mode of Procurement: Direct Contracting
Bank: LANDBANK CALAMBA CROSSING BRANCH Email: ttnieva@hino.com.ph	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL Date of Delivery:	Delivery Term: Within 30 days upon receipt of Purchase Order Payment Term: Within 30 days upon final acceptance (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
PREVENTIVE MAINTENANCE SERVICE: FOR 145,000 KM CHECK-UP FOR OSG SHUTTLE BUS VEHICLE MODEL: 2014 HINO BUS WITH PLATE NO. SAA 2851					
	lot	a. Labor: 145,000 KM CHECK-UP	1	4,000.00	4,000.00
		Net Labor Cost:			Php 4,000.00
	pc	b. Parts: ELEMENT SET, OIL FILTER	1	1,225.00	1,225.00
	pc	WASHER SOFT	1	60.00	60.00
	pc	ELEMENT SET, FUEL FILTER	1	1,146.00	1,146.00
	pc	FUEL FILTER ELEMENT	1	1,807.00	1,807.00
		Total Parts Cost:			4,238.00
		Less: 10% Discount			424.00
		Net Parts Cost:			Php 3,814.00
	liter	c. Materials: OIL ENGINE HINO GENUINE SHELL	9		3,195.00
	kg	CROWN GREASE MP-2	1		573.00
	kg	GREASE Ep3	6		4,512.00
	set	EXPENDABLES	1		1,500.00
		Total Materials Cost:			Php 9,780.00
		Total Labor:			Php 4,000.00
		Total Parts:			Php 3,814.00
		Total Materials:			Php 9,780.00
The following shall be deemed to form and construed as part of the agreement: I. Quotation II. Other documents as may be required by laws					
Total Amount in Words:					Php 17,594.00

SEVENTEEN THOUSAND FIVE HUNDRED NINETY FOUR PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: TITO F. NIEVA
 (Signature over printed name)

JAN 10, 2025
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: <u>[Signature]</u> ARIEL J. USIÑA Chief Accountant	ALOBS: <u>02-10101-2024-12-866</u> Amount: <u>₱ 17,594.00</u>	
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