

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: MATCHPOINT CATERING SERVICES (For the account of Luzviminda Jimenez)	P.O. # 024-12-214
Address: 48 Mapagkawangawa St. Teacher's Village, Diliman, Quezon City	Date: December 12, 2024
TIN: 132-469-942-000	Mode of Procurement: Small Value Procurement 53.9
Account No.: 0088-6800-4635	Bank: BDO- Pasig Capitol Commons
Telephone: 027-358-1905 / 028-922-1842	Email: alexjimenez_21@yahoo.com

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: RJ Bistro, Lower Level, Dusit Thani Manila, 1223 EDSA Avenue, Makati City	Delivery Term: December 12, 2024
Date of Delivery: December 12, 2024	Payment Term: Cash

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	lot	<p>Procurement of Food and Beverages for the Conduct of "Secretariat's Target-Setting and Planning Activity 2024", inclusive of taxes, services, delivery, and other charges:</p> <p><i>Event Title: "Secretariat's Target-Setting and Planning Activity 2024"</i> <i>Event Date: December 12, 2024, 06:00PM - 11:00PM</i> <i>Delivery Address: RJ Bistro, Lower Level, Dusit Thani Manila</i> <i>1223 EDSA Avenue, Makati City</i> <i>Setup Time: 03:00pm - 05:00pm</i> <i>Serving Time:</i> <i>Dinner: 7:00 p.m.</i> <i>No. of Attendees: 40 pax</i></p> <p>DINNER Buffet Food (Menu) Appetizer: Crostini and Assorted Crackers Served with Choice of Two (2) Station: Dips: 1) Creamed Spinach and Cheese 2) Chopped Tuna Sashimi with Wasabi Mayo Beef: Slow Cooked Beef Pot Roast with Aromatic Root Vegetables, Celery, and Burgundy Wine Chicken: Grilled Boneless Chicken with Olive Oil, Cilantro and Lemon, Served with Garlic Scented Mashed Potatoes, Onion Crisps, and Tomato Coriander Salsa Fish: Parmesan Crusted Fish with Ratatouille Pasta: Pasta Olio y Aglio with Roasted Garlic and Tuyo Flakes Starch: Steamed Rice Dessert: Crème Brûlée Beverage: Cucumber Lemonade Cooler Water: Bottled water Note: No Pork and Blood Based Ingredients to be used due to dietary restriction of religion</p> <p>Other Requirements: *Dishes must be served in an aesthetic spread/buffet table with skirting food tags and table centerpiece. *Supplier should provide the plates, utensils, cutlery, glasses and tissues. *All left-over foods should be properly coordinated to end-user and be given to the authorized representative with food container/box. *At least four (4) well trained personnel/server during event *All servers should be in uniform with name tags of "Supplier" *Supplier is required to provide list of employees and list of equipment they will bring inside the venue.</p>	1	Php 58,707.20	Php 58,707.20

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<p>Quality: Delicious; Flavorful; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>Note: <i>The stated quantity might differ upon actual delivery/PO. The supplier must also provide an option for postponement, and or modification of quantity due to possible changes in quarantine protocol or agency announcements.</i></p> <p>The following documents shall be deemed to form and construed as part of this agreement:</p> <ul style="list-style-type: none"> I. Quotation II. RFQ III. Menu 			
Total Amount in Words:		FIFTY EIGHT THOUSAND SEVEN HUNDRED SEVEN PESOS AND 20/100			Php 58,707.20

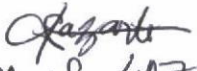
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Conforme:


CHARISSA S. LAZARTE
 (Signature over printed name)

Dec. 13, 2024
 (Date)

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184


CHRISTIAN D. BUAT
 Admin Assistant I, Administrative Division