

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: FORTUNE GATE CORPORATION	P.O. # 024-10-170
Address: 1824 Jorge Bocobo St., Malate, Manila	Date: October 28, 2024
TIN: 218-386-809-000	Mode of Procurement: Small-Value Procurement 53.9
Account No.: 160270011828 Bank: PNB-Quintin Peredes-Binondo Branch	
Telephone: 8242-3479 / 8243-1091 Email: hrdpayroll@hotmail.com	


Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>Convergys One Building 6796 Ayala Ave. Legaspi Village, Makati City</u>	Delivery Term: At specific time (October 29, 2024)
Date of Delivery:	Payment Term: w/in 30 days upon receipt of invoice and Certificate of Completion & Acceptance (Bank to Bank)

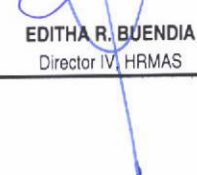
Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	lot	<p>Procurement of Food and Beverages for the Conduct of "Breast Cancer Awareness Month Celebration" Inclusive of Taxes, Service, Delivery, and other charges.</p> <p>Event Date: October 29, 2024; 8:00am to 5:00pm No. of pax: 50 pax Delivery Address: Convergys One Building 6796 Ayala Avenue corner Salcedo St., Legaspi Village, Makati City</p> <p>Minimum Inclusion: MORNING SNACK Clubhouse Sandwich Drinks (Coffee and Iced Tea) Serving Time: on or before 9:00am Serves in area specified by end-users <i>Note: No pork ingredient for all dishes</i></p> <p>LUNCH Crispy Fish Fillet Sauteed Beans and Carrots Chicken & Corn Soup Rice Gelatin Iced Tea Serving Time: on or before 11:30am Serves in area specified by end-users <i>Note: No pork ingredient for all dishes</i></p> <p>Other Requirements: *Free-Flowing Water and Coffee and/or tea *Tables and Chairs *Dishes must be served in an aesthetic spread/buffet table with skirting *Supplier should provide the plates, utensils, cutleries, tissues and glasses *All left-over foods should be properly coordinated/turned-over to end-user/authorized representative. *At least two (2) personnel/servers during event *All servers should be in uniform with name tag of "Supplier" *Supplier is required to provide list of names of employees and list of equipment they will bring inside the venue</p> <p>Quality: Delicious; meals are prepared in proper, hygienic and safe place: Big Serving: Spill-free, freshly made (not spoiled). Delivered at specified time. Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately</p> <p>Note: The stated quantity might differ upon actual delivery/PO. Supplier must provide option for rescheduling, and/or modification due to possible change in quarantine levels or agency announcement.</p> <p><i>The following shall be deemed to form and construed as part of this agreement:</i> i. Request For Quotation ii. Quotation iii. Other documents as may be required by law</p>	1	Php 20,000.00	Php 20,000.00


Total Amount in Words: **TWENTY THOUSAND PESOS ONLY** Php 20,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

 Conforms: Fernando Castro
 (Signature over printed name)
10-29-24
 (Date)


JESSICA L. CASTRO
 CAC, Administrative Division


EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:	ALOS: <u>02-101101-2024-11-788</u>
	Amount: <u>₱ 20,000.00</u>
ARIEL J. UBINA Chief Accountant	