

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

RECEIVED
 JUL 10 2024
 BY: *[Signature]* 8:30

PURCHASE ORDER

Supplier: TOYOTA BICUTAN PARANAQUE	P.O. # 024-07-102
Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City	Date: July 9, 2024
TIN: 225-814-535-00000	Mode of Procurement: Small Value Procurement 53.9
Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo	
Telephone: (02) 8777-9500 Fax:	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/n 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/n 30 days upon final acceptance Bank to Bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
Preventive Maintenance Service:					
Perform 25,000 KM Check-up for Vehicle Model: Toyota Corolla Altis 1.6 A/T with Conduction Sticker No. A6U247					
	hour	Labor: 25,000 KM Check-up	2.800	Php 553.57	Php 1,550.00
	hour	Toyota Car Care	0.8	616.07	517.50
	hour	Toyota Air Care Service	1.0	553.57	553.57
	hour	Clean/Adjust All Brakes	1.2	616.07	739.28
Labor Subtotal:					Php 3,360.35
	liter	Parts: Oil Filter	1	372.77	Php 372.77
	liter	Gasket	1	65.18	65.18
	liter	Gas Injector Cleaner	2	816.96	1,633.92
	liter	Brake Cleaner	1	189.29	189.29
	liter	TGFS SN/CF 5W-30 1L	5	712.72	3,563.60
	liter	Aircon Cleaner	1	3,571.43	3,571.43
	liter	Element Air Refiner	1	2,086.16	2,086.16
	liter	Toyota Genuine Engine Room Cleaner	1	287.95	287.95
	liter	Toyota Genuine Engine Room Coat	1	298.21	298.21
Parts Subtotal:					Php 12,068.51
	lot	Sublet: Miscellaneous B	1	426.97	Php 426.97
	lot	TMP-Pol. & Inc.	1	160.00	160.00
Sublet Subtotal:					Php 586.97
	lot	Miscellaneous X-1R Engine Treatment	1	1,071.43	Php 1,071.43
Miscellaneous Subtotal:					Php 1,071.43
<i>Total Labor:</i>					Php 3,360.35
<i>Total Part:</i>					12,068.51
<i>Total Sublet:</i>					586.97
<i>Total MISC/Material:</i>					1,071.43
SUBTOTAL:					Php 17,087.26
<i>VAT:</i>					2,050.47

Total Amount in Words: **Nineteen Thousand One Hundred Thirty Seven Pesos and 73/100 Only** Php **19,137.73**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
JESSICA L. CASTRO
 CAO, Administrative Division

ENGR. RICHARD A. MARIARTE
 Pro Service Advisor
 Toyota Bicutan

Conforme: _____
 (Signature over printed name)

 (Date) *7/22/24*

EDITHA R. BUENDIA
 Director
OFFICE OF THE SOLICITOR GENERAL

Funds Available: _____
 ALOBS: *62-10/101-2024-07-426*
 Amount: **₱19,137.73**

RECEIVED
 JUL 10 2024
 BUDGET DIVISION
 By: *[Signature]*

ARIEL J. UBINA
 Chief Accountant