

PURCHASE ORDER

Supplier: **TOYOTA BICUTAN PARAÑAQUE**
 Address: KM. 15 West Service Road, South Super Highway, Sun Valley,
 Parañaque City
 TIN: 225-814-535-00000
 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo
 Telephone: 8777-9500 Fax: 02-7779485

P.O. # **023-11-154**
 Date: November 6, 2023
 Mode of Procurement:
 Small Value Procurement 53.9

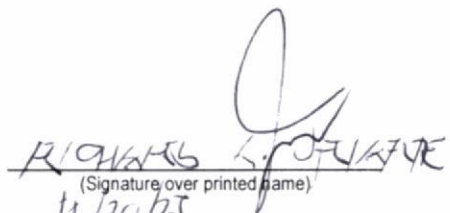
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

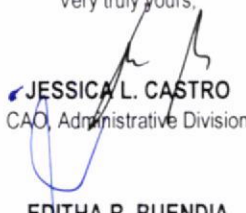
Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**
 Date of Delivery:
 Delivery Term: w/n 30 days upon receipt of P.O.
 Payment Term: w/in 30 days upon final acceptance
Bank to Bank

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		PREVENTIVE MAINTENANCE SERVICE: PERFORMS 55,000KM CHECK-UP FOR VEHICLE MODEL TOYOTA COROLLA ALTIS 1.6G A/T WITH PLATE NO. SAB 6339			
	hour	Labor: 55,000KM CHECK-UP	2.800	Php 553.57	Php 1,550.00
	hour	TOYOTA CAR CARE	0.840	616.07	517.50
		Labor Subtotal:			Php 2,067.50
	piece	Parts: GASKET	1	65.18	Php 65.18
	piece	OIL FILTER	1	372.77	372.77
	liter	TGFS SN/CF 5W-30 1L	5	712.72	3,563.60
	liter	BRAKE CLEANER	1	189.29	189.29
	liter	TOYOTA GENUINE BACTAKLENZ (7ML)	1	856.70	856.70
	liter	GAS INJECTOR CLEANER	1	816.96	816.96
	liter	TOYOTA GENUINE ENGINE ROOM CLEANER	1	287.95	287.95
	liter	TOYOTA GENUINE ENGINE ROOM COAT	1	298.21	298.21
		Parts Subtotal:			Php 6,450.66
	lot	Sublet: UNDERCOATING SMALL	1	3,839.29	Php 3,839.29
	lot	MISCELLANEOUS B	1	426.97	426.97
	lot	TMP POL & INC.	1	150.00	150.00
		Sublet Subtotal:			Php 4,416.26
	lot	Miscellaneous X-1R ENGINE TREATMENT	1	1,071.43	Php 1,071.43
		Miscellaneous Subtotal:			Php 1,071.43
		<i>Total Labor:</i>			Php 2,067.50
		<i>Total Part:</i>			6,450.66
		<i>Total Sublet:</i>			4,416.26
		<i>Total MISC/Material:</i>			1,071.43
		SUBTOTAL:			Php 14,005.85
		VAT:			1,680.70


Total Amount in Words: **FIFTEEN THOUSAND SIX HUNDRED EIGHTY SIX & 55/100 ONLY** **Php 15,686.55**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 (Signature over printed name)
 11/20/23
 (Date)

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ALOBS: 02-101101-2023-11-689
 Amount: ₱ 15,686.55
ARIEL J. UBIÑA
 Chief Accountant