

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

NOV 01 2023

PURCHASE ORDER

Supplier: VIA MARE CORPORATION	P.O. # 023-10-152
Address: 7503 BAGTIKAN STREET, SAN ANTONIO VILLAGE, PASIG	Date: October 25, 2023
TIN: 000-111-049-005	Mode of Procurement: Smart Value Procurement 53.9
Account No.: 0041-0227-52	Bank: BPI - G/F Greenbelt Square Complex
Telephone:	Paseo De Roxas, Makati City Branch

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: October 26, 2023 at specific time
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Date of Delivery:	Payment Term: Full payment on the day of the event (Bank to Bank)
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Stock No.	Unit	Description	Qty	Unit Cost	Amount
	Lot	Procurement of Food and Beverages for the Management Review 2023, inclusive of delivery and other charges: <i>Event Title: "2023 Quality Management Review"</i> <i>Event Date: October 26, 2023</i> <i>Delivery Address: Manila Metropolitan Theatre</i> <i>Padre Burgos Cor Arroceros St., Ermita, Manila</i> <i>No. of pax: 80 pax</i> <i>Delivery Schedule:</i> <i>Free-flowing Coffa/Tea 10:00am</i> <i>Lunch: 11:30am</i> <i>PM Snacks 02:00pm</i> Minimum Inclusion: Each pax should be allocated or served of at least. Lunch Spinach and Almond Soup Salmon Gravlax on Salad Greens Tarragon-Citrus Crusted Fish Fillet Sliced Slow Roasted Beef Brisket with Creamy Rosemary Gravy Steamed Rice Apple Crumble Pie Seasonal Fresh Fruits Houseblend Iced Tea Coffee/Tea PM Snacks Arroz Caldo with Asstd Toppings Paitaw (2) Dalandan Coc-er Other Food Inclusion: Free Flowing Drinks (Coffee, Hot Chocolate, and Water) *Must served in plated meals for lunch and pm snacks *Supplier should provide the plate, saucer plates (at least 80 pcs) for pica pica), utensils, cutleries and glasses *Includes at least 20 rectangular tables with not more than 4 participants per table. *Includes at least 80 pcs tiffany chairs	1	Php 167,640.00	Php 167,640.00

*Skirting of royal blue and gold linen for motif
 *Serves in area specified by end-users on or before the time specified in delivery date, or as requested by end-users.

Other Requirements:

Must provide food boxes for take-outs
 All left-over foods should be properly coordinated to end-user and be given to the authorized representatives.
 All servers should be in uniform with name tags of "Supplier"
 Supplier is required to provide list of names of employees and list of equipment they will bring inside the venue.

Quality:

Delicious; Meals are prepared in proper, hygienic and safe place.
 Big Servings; Spill-free; Freshly made (not spoiled);
 Delivered at specified time
 Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.

Note:

The stated quantity/estimated no. of pax might differ upon actual delivery/PO. The Supplier must also provide an option for postponement, and or modification to quantity due to possible changes in quarantine protocol or agency announcements.

The following documents shall be deemed to form & construed as part of this agreement

- > Quotation
- > Contract

Total Amount in Words: **One Hundred Sixty Seven Thousand Six Hundred Forty Pesos Only** Php 167,640.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:



 (Signature over printed name)
OCT 26 2023

 (Date)

Very truly yours,


JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:

ALOBS 02-102101-2023-11-095

Amount:

₱ 167,640.00


ARIEL J. UBINA
 Chief Accountant

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

CHRISTIAN D. BUAT
 Admin Assistant I, Administrative Division