

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: TOYOTA BICUTAN PARAÑAQUE Address: KM. 15 West Service Road, South Super Highway Sun Valley, Parañaque City TIN: 225-814-535-00000 Account No.: 1786-0902-33 Telephone: (02) 8777-9500 / (02) 8848-6726	P.O. # 021-12-205 Date: December 22, 2021 Mode of Procurement: Small Value Procurement 53.9 Bank: LBP-Pasong Tamo
--	--

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/n 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final inspection & acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		Preventive Maintenance Service: Perform 25,000 km Check-Up and replacement of fuel pump of OSG Service Vehicle Toyota Altis 1.6G M/T with conduction no. A6K390 assigned to Administrative Division			
		Labor:			
		25,000 km check up	4.100	450.00	Php 1,845.00
		Toyota Car Care	0.840	500.00	420.00
		"Wheel Balance (Off-vehicle, Two wheels)	0.7	500.00	350.00
		Labor Cost:			2,615.00
		Parts:			
		Oil Filter	1	360.94	360.94
		Gasket	1	48.88	48.88
		TGFS SN/CF 5W-30 1L	5	691.74	3,458.70
		Element Sub-Assy	1	762.28	762.28
		Toyota Genuine Gasoline Engine Flush	1	625.22	625.22
		Brake Cleaner	1	180.36	180.36
		Toyota Genuine Bactaklenz (7ml)	1	834.82	834.82
		E.Room Cleaner Toyota	1	280.36	280.36
		E.Room Coat Toyota	1	290.40	290.40
		Parts Cost:			6,841.96
		Sublet:			
		TMP-POL.INC	1	160.00	160.00
		MISC (Sand paper, Rags and Grease)	1	380.98	380.98
		Express Sanitation MISC 2	1	102.68	102.68
		Sublet Cost:			643.66
		Misc:			
		X-1R Engine Treatment	1	982.15	982.15
		W-weights T20	2	95.00	190.00
		Misc Cost:			1,172.15
		Total Labor:			2,615.00
		Total Parts:			6,841.96
		Total Sublet:			643.66
		Total MISC:			1,172.15
		SUBTOTAL:			11,272.77
		less discount:			745.10
		12% VAT:			1,263.32

Total Amount in Words: **Eleven Thousand Seven Hundred Ninety Pesos & 99/100 Only** Php **11,790.99**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: 
 (Signature over printed name)
 2-9-22
 (Date)

JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:	ALOS: 02-101101-2021-12-1235	
	Amount: ₱ 11,790.99	
ARIEL J. UBINA Chief Accountant		