



- c. Extension of wall to the end wall of ASG Wall (see attached layout)
- d. Supply, fabrication, and installation of concealed type filing cabinet on two walls of the conference room 1 (Unit 4A) (see picture for reference)
- 11. Supply, fabrication, and installation of display cabinet at ASG Office (see picture for reference)
- 12. Repair of pantry and cabinets, including plumbing works, hinges, and handles
- 13. Supply, fabrication, and installation of a bar counter table at 1.10m of height  
*(Note: paint and counter finishes will be subject to contractors' swatches to be approved by the ASG)*
- 14. Switching/relocation of main door entrance and converting to double swing type  
*(See attached sketch/plan)*
- 15. Supply, fabrication, and installation of concealed type filing storage  
*(See attached layout for locations)*
  - a. Overhanging cabinet
  - b. Floor to ceiling cabinet
- 16. Supply, fabrication, and installation of wall mounted type of table at conference room 2 (Unit 4B) (see attached layout for location)
- 17. Dismantling of fix glass panel beside lawyer number 4(four)
- 18. Supply, fabrication, and installation of filing cabinet beside lawyer number 4 (four) at Unit 4B  
*Note: Floor to ceiling cabinets (see layout for location)*
- 19. Supply, fabrication, and installation of tiles finish at seven (7) lawyers' cubicles including (1) conference room 2 at Unit 4B  
*(Note: Color finishes will be subject to contractors' swatches to be approved by the ASG)*
  - a. Dismantling of existing carpet tile on seven (7) cubicles
- 20. Supply, fabrication and installation of overhanging cabinet and shelves for Lawyers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11
- 21. Supply, fabrication, and installation of tiles at Unit 4A
  - a. Dismantling of existing tile except lawyers area
  - b. T&B
- 22. Adjustment to the left side of the existing door/emergency door  
*(See attached plan/layout)*
- 23. Painting of the following:
  - 11.1 Concrete walls of the division with baseboard
  - 11.2 ASG room
  - 11.3 Conference 1&2 room
  - 11.5 Files/storage room
  - 11.6 Pantry
  - 11.7 Lawyers' cubicles
  - 11.8 Legal secretaries' cubicles
  - 11.9 ASG secretary cubicle
  - 11.10 File/storage cabinets
- 24. Supply and installation of wiring for two (2) telephone lines at the divisions
- 25. Demobilization and Hauling debris and other scrap materials

*(OSG representative will only check the installation of cabling and wirings for Internet Connection )*

*The following documents shall be deemed to form & be read & construed as part of this agreement:*

- Contract Agreement
- Philippine Bidding Documents
  - *Schedule of Requirements*
  - *Technical Specifications / Terms of Reference*
  - *General and Special Conditions of Contract*
  - *Supplemental or Bid Bulletins*
- Eligibility Requirements, Technical and Financial Proposal
- Performance Security
- Notice of Award
- Notice to Proceed
- Other documents as may be required by laws

Total Amount in Words: **One Million Four Hundred Thousand Pesos Only**

**Php 1,400,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS

Conforme:

  
(Signature over printed name)

12/29/21  
(Date)

Funds Available:

ALOBS:

02-10101-2017-12-1229

Amount:

₱ 1,400,000.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184



**ARIEL J. UBIÑA**  
Chief Accountant

  
**CHRISTIAN D. BUAT**

Admin Assistant I, Administrative Division