

Address: Industrial Park Road, Canlubang Industrial Estate, Calamba City
 Tel. No.: (02) 368-5800 Loc.262
 TIN: 000-259-891-000
 Account No.: 8463-0225-35 BPI - Canlubang Laguna Branch

Date: February 22, 2021
 Mode of Procurement: Direct Contracting

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL
 Delivery Term: within Thirty (30) days upon receipt of P.O.
 Date of Delivery:
 Payment Term: Bank to Bank


Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Replacement of Alternator Assembly, Air Horn Circuit, Round Tail Light, Busted Bulbs, Underchassis Greasing and Refill of Brake Fluid for OSG service vehicle Hino Bus with plate no. SKE 791 for Monumento route.			
		Labor:			
		Replacement of Alternator Assy			1,200.00
		Replacement of Air Horn Circuit			
		Replacement of Round Tail Light			
		Replacement of Busted Bulbs			1,500.00
		Underchassis Greasing			
		Refill of Brake Fluid			
		Net Labor Cost:			2,700.00
		Parts:			
	pc	Alternator Assy 120 A	1		62,000.00
	pc	Round Tail Light	1		1,743.00
	pc	Horn Air Circuit	1		3,500.00
	pc	Bulb Single Contact Small	3	41.00	123.00
	pc	Bulb Single Contact Big	3	43.00	129.00
	pc	Bulb Peanut 24v Small	4	36.00	144.00
		Total Parts Cost:			67,639.00
		<i>Less 10% discount</i>			<i>6,764.00</i>
		Net Parts Cost:			60,875.00
		Materials:			
	liter	Brake Fluid	2		322.00
	liter	Distilled Water	7		150.00
	kg	Grease MP2	1		248.00
	set	Expendables	1		150.00
		Total Materials Cost:			870.00
		Total Service Cost:			64,445.00

Total Amount in Words: Sixty Four Thousand Four Hundred Forty-Five Pesos Only Php64,445.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent:


Very truly yours.

CONFORME:


 JEA PRAMELA F. MENDOZA
 Signature over printed name

02/01/21
 Date


RODRIGO L. OJENAL
 Supervising Administrative Officer


ROSALINDA C. IBARRA
 Director IV, HRMAS

Funds Available:

OS: 02-101101-2021-02-01P

Amount: ₱ 64,445.00


ARIEL J. UBIÑA
 Chief Accountant