

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: OTUS COPY SYSTEMS, INC. Address: 10th Floor MG Tower Bldg., No. 75 Shaw Blvd., Brgy. Daang-Bakal, Mandaluyong City TIN: 245-110-268-000 Account No.: 0561-0886-59 Telephone: 631-9454	P.O. # 021-01-003 Date: January 15, 2021 Mode of Procurement: Public Bidding
Bank: LBP (Shaw) Fax: 535-8731	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL Date of Delivery:	Delivery Term: one (1) year contract Payment Term: Per Billing Bank to bank
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	year	Lease of Digital Multifunction Copiers (Monochrome) for FY 2021 - 38 high-end units, 45 copies/min or higher - 2 super high-end units, 60 copies/min or higher - within maximum rate of 1.20 per copy - No minimum copy - With one (1) regular full-time operator/technician <i>The ff documents shall be deemed to form & be read & construed as part of this agreement:</i> Contract Agreement Terms of Reference Schedule of Requirements	1	Php 6,229,165.90	Php 6,229,165.90

Total Amount in Words: Six Million Two Hundred Twenty-Nine Thousand One Hundred Sixty-Five Pesos and 90/100	Php 6,229,165.90
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: PAUL RYAN O. OACIN GAL
 (Signature over printed name)
JANUARY 28, 2021
 (Date)

RODRIGO L. OJENAL
 SAO, Administrative Division

ROSALINDA C. IBARRA
 Director IV, HRMAS

Funds Available: ARIEL J. UBIÑA Chief Accountant	ALOBS: <u>02-101101-2021-01-031</u> Amount: <u>₱ 6,229,165.90</u>
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