

## Office of the Solicitor General

### PUBLICATION OF VACANT LAWYER POSITION

Legal Service

As of May 7, 2025

No.	Position Title (Parenthetical Title, if applicable)	Item Number	SG	No. of Vacancy/ies	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Senior State Solicitor	OSGB-SRSSOL-76-2008	29	1	Bachelor of Laws	Must be a natural-born citizen of the Philippines; Must be at least 35 years of age	At least 10 years in the practice of law in the Philippines	RA 1080 (Bar)	Legal Service
2	Associate Solicitor III	OSGB-ASOL3-6-1998; OSGB-ASOL3-10-1998; OSGB-ASOL3-21-1998; OSGB-ASOL3-26-1998; OSGB-ASOL3-38-1998; OSGB-ASOL3-40-1998; OSGB-ASOL3-36-2009; OSGB-ASOL3-37-2009; OSGB-ASOL3-1-1998; OSGB-ASOL3-13-1998; OSGB-ASOL3-18-1998; OSGB-ASOL3-5-1998; OSGB-ASOL3-37-1998; OSGB-ASOL3-39-2009; OSGB-ASOL3-40-2009; OSGB-ASOL3-27-1998; OSGB-ASOL3-23-1998	26	17	Bachelor of Laws	16 hours of relevant training	3 years of relevant experience	RA 1080 (Bar)	Legal Service
2	Associate Solicitor II	OSGB-ASOL2-48-2009	25	1	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (Bar)	Legal Service

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	<b>Job Description:</b> Under the direction of the Solicitor General and direct supervision of the Assistant Solicitors General in the performance of the functions and duties reposed by law in the OSG.			Performs various tasks, as follows: <ul style="list-style-type: none"> <li>• Represent the government in all cases before all courts in which the government or any officer thereof, in his official capacity, is a party;</li> <li>• Represent the people in the Supreme Court, Court of Appeals and all the other courts where appropriate;</li> <li>• Prepare and file pleadings within periods provided for by law, or office rules and regulations;</li> <li>• Perform other duties prescribed by Section 35, Executive Order No. 292; and</li> <li>• Perform such other functions as may be assigned by Head of Office</li> </ul>					
<b>TOTAL No. of Vacancies</b>				19					

Interested and qualified applicants should signify their interest in writing by sending their documents via electronic mail at **recruitment@osg.gov.ph** indicating the **Position Applied For, Place of Assignment and Full Name** as email subject and submit the following documents not later than **May 27, 2025**.

1. Letter of Intent specifying the position applied for;
2. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) with recent passport-sized picture (3.5cm x 4.5cm) and required Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating **in the last rating period** (if applicable);
4. Certificate of Eligibility/Rating/License (if applicable);
5. Certificate of Membership to the Bar and Certificate of Bar Rating (For Lawyer Applicants only);
6. Transcript of Records;
7. Certificate/s of Training/ Seminars (For positions requiring relevant training/seminar); and
8. Certificate of Employment (For positions requiring relevant work experience).

QUALIFIED APPLICANTS are advised to email their application to:

EDITHA R. BUENDIA  
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 Director IV-HRMAS  
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 134 Amorsolo St., Legaspi Village, Makati City  
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[recruitment@osg.gov.ph](mailto:recruitment@osg.gov.ph)  
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