



OFFICE OF THE SOLICITOR GENERAL

ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE     FINAL     UPDATED [Version No. 1]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PHP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
Water - Drinking	Divisions & Services	Goods	Small Value Procurement	YES	LCRB	12/2025	01/2027	GAA	672,000.00		Annual contract for the supply and delivery of drinking water, including free use of hot and cold dispensers.
Local and Foreign Travel	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	01/2027	GAA	3,000,000.00		Provision of airline tickets for local and foreign travel required for hearings, arbitration cases, conferences, trainings, and other official business transactions not covered by PS-PhilGEPS-GFA-OSG. (Procurement will be conducted as the need arises and is delegated to the Administrative Division.)
Postage and Deliveries (Courier Services)	DMS & Divisions	Goods	Small Value Procurement	YES	LCRB	12/2025	02/2027	GAA	950,000.00		Contract for courier services, deliveries, and other related services.
Major Repair and refurbishment of OSG office space / leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	01/2026	12/2026	GAA	4,000,000.00		Repair and refurbishment of OSG offices and common areas, including existing leased office spaces and newly leased spaces for relocated offices. The scope includes, but is not limited to, the installation of walls, cubicles, electrical wiring, flooring, and other works necessary to ensure good working conditions.

Repairs/refurbishment on OSG Office Space/ Rooms/ Common Areas including dismantling and hauling services	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	10,652,000.00	Minor repairs, including repainting/refurnishing of walls and partitions; repair of flooring, walls, cubicles, and electrical wiring; and other necessary maintenance work in OSG's office spaces and common areas (including existing and newly leased spaces for relocated offices) to maintain good working conditions. The scope also includes dismantling of office spaces and hauling services. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various office equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	104,000.00	Repair of air-conditioning units, Pitney Bowes machines, binding machines, firefighting equipment, and other office equipment, including the replacement of minor parts. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various furniture and fixtures	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	155,000.00	Replacement and installation of vertical and combi blinds; repair of doors, walls, and other office furniture and fixtures. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various IT equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	197,000.00	Allocated cost for the repair of desktops, laptops, printers, scanners, UPS units, and other IT equipment. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various communication equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	99,000.00	Allocated cost for the repair of fax machines, radios, telephones, and other communication equipment. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Preventive maintenance and repairs of two (2) units Schindler elevator located at OSG Building, Pitney Bowes and other Printing Machines of OSG.	Divisions & Services	Goods	Direct Contracting	NO	MEARB	01/2026	12/2026	GAA	700,000.00	Preventive maintenance and repair costs to maintain the good running condition of Pitney Bowes, Rapid Print, and other printing machines, as well as two (2) Schindler elevators in the OSG Building. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair, General Cleaning and General Maintenance of water motor pumps, Genset, roll-up shutters, and other machineries.	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2026	12/2026	GAA	1,059,000.00	Allocated cost for the repair and cleaning of two (2) units of vertical water motor pumps, cistern motor pumps, submersible pumps, routers, aluminum shutters, and other machinery. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)