



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: July 13, 2023  
Quotation #: PS-023-07-104  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**

SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>PREVENTIVE MAINTENANCE SERVICE AND DIAGNOSIS, SUPPLY OF LABOR AND MATERIALS FOR REPAIR OF:</b> For Vehicle Model: 2010 Hino Bus FG1JPUZ Minimum Inclusion/Scope of Works: Perform 200,000km Check Up Inspection and Diagnosis of Panel Board Gauge Inspection, Diagnosis, and Pull Down of Transmission and Replacement of Oil Seal Inspection and Replacement of Power Steering Pump Assy.</p> <p>*Includes replacement of various parts as necessary</p> <p>Note: For OSG Shuttle Bus with Plate No. SKL 815</p> <p>(Price Vat-Included)</p>	1				

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within \_\_\_ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement, above Php500,000);
  - d.  Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - for unnotarized, Notarized OSS is required upon signing of PO).
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ANNA LORANGE C. ALVIAR / RHODORA T. CARDEL**

SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

Please send your quotation to:

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)