



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: May 25, 2023
Quotation #: PS 023-05-083-A
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	Subscription of Newspapers of Office of the Solicitor General Duration: July 9, 2023 to January 15, 2024 Includes: Daily Delivery Consist of the following:					
1	<i>Manila Bulletin</i> (Monday to Sunday) 3 copies per day *For Secretariat & Library	573	copies			
2	<i>The Manila Standard</i> (Monday to Saturday) 3 copies per day *For Secretariat & Library	489	copies			
3	<i>Malaya</i> (Monday to Friday) 3 copies per day *For Secretariat & Library	408	copies			
4	<i>Manila Times</i> 6 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div. & COA	816 165	copies copies			
5	<i>Daily Tribune</i> (Monday to Sunday) 3 copies per day *For Secretariat & Library	573	copies			
6	<i>Business World</i> (Monday to Friday) 5 copies per day *For Secretariat, Library, Legal Div. & CMS)	680	copies			
7	<i>Philippine Daily Inquirer</i> 19 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div., HRMAS & FMS	2584 165	copies copies			
	<i>The Philippine Star</i> (Monday to Friday) 17 copies per day (Mon to Fri) 3 copies per day (Sat to Sun) *For Secretariat, Library, Legal Div. & DMS	2312 165	copies copies			
8	<i>Business Mirror</i> (Monday to Sunday) 3 copies per day *For Secretariat & Library	573	copies			
	Other Requirements: Daily delivery should be made on or before 6am daily. If awarded, any deficiency in the delivered item upon inspection of the end-user is required to be delivered within the day. Quantity to be delivered during holidays should be similar to the quantity to be delivered during Saturday and Sundays unless requested.					

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p><i>*Quantity may vary upon actual implementation of the contract due to implementation of quarantine, observation of SWF/WFH Arrangements, public and agency announcements, and holidays.</i></p> <p>(Price Vat-Included)</p>					

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500K);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ANNA LORAIN C. ALVIAR
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

OSG-HA-QF-039
Rev.00 (05 July 2018)