



Republic of the Philippines  
**Office of the Solicitor General**  
**Request for Quotation**

To: \_\_\_\_\_  
 Tel. No.: \_\_\_\_\_  
 Fax No. \_\_\_\_\_  
 Attention: \_\_\_\_\_

Date: August 30, 2022  
 Quotation #: PS-022-08-143  
 ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
 SAO, Administrative Division

To be filled-out by Supplier:

| ITEM NO: | ITEM & DESCRIPTION   | QTY | UNIT | BRAND | UNIT PRICE | TOTAL PRICE |
|----------|--|-----|------|-------|------------|-------------|
| 1        | <b>Diagnosis, Supply, Labor, and Materials for Repair of Water Leak Trouble in OSG Shuttle Bus:</b><br>For Vehicle Model: 2010 Hino Bus FG1JPUZ<br><br><i>Initial Findings:</i><br><i>Scope of Works:</i><br>*For Installation of Aluminum Rain Gutter in left and right side of roofing<br>*For Repair of Sliding Window Frame (limited to damaged area only) and repaint<br>*For Replace of Double Rubber Channel<br>*For Reseal of Window Glass (Left and Right)<br><i>Estimated Material Quantities (but not limited to):</i><br>Aluminum Rain Gutter (for left and right side) - 6 pcs.<br>Estimated length per piece: 12 ft<br>Blind Ribbits, as necessary<br>Double rubber channel - Estimated length: 32 ft.<br>Silicone Window Sealant - Estimated qty: 10 tube<br>Masking Tape - Estimated qty: 10 pcs.<br><br>Note: OSG Shuttle Bus with Plate No. SKE 791 assigned for Monumento Route<br><br>(Price Vat-Included) | 1   | lot  |       |            |             |

Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within \_\_\_ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - for unnotarized; Notarized OSS is required upon signing of PO);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
 I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ANNA LORAIN C. ALVIAR**  
 SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
 Telefax: (02) 8813-1174

Please send your quotation to:

[osg.procurement2@gmail.com](mailto:osg.procurement2@gmail.com)