



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: February 18, 2020  
Quotation #: PS-020-02-028  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Procurement of:</b> <b>Procurement of:</b> <b>Calling Cards</b> Stock: New Radiance Evolution Ivory 280gsm Size: 3.5" x 2" Color: 1/0 Finishing: with embossed and gold stamping <b>(Price Vat-Included)</b>	10	boxes		

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within 3 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**Ruel Bermudez/Israel Dalluay**  
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8988-1674 loc 777  
Telefax: 8813-1174

Please send your quotation to:

[icdalluay@osg.gov.ph](mailto:icdalluay@osg.gov.ph) / [mvcastillo@osg.gov.ph](mailto:mvcastillo@osg.gov.ph) / [02.choinks.72@gmail.com](mailto:02.choinks.72@gmail.com)