

## TERMS OF REFERENCE

### PROCUREMENT AND DELIVERY OF PORTABLE MEDICAL GRADE AIR PURIFIER UNITS FOR THE OFFICE OF THE SOLICITOR GENERAL (OSG), MAKATI CITY

#### APPROVED BUDGET FOR THE CONTRACT (ABC) ON OFFICE EQUIPMENT (MEDICAL GRADE AIR PURIFIERS)

Four Million Six Hundred Eighty Thousand Pesos (Php4,680,000.00), inclusive of all applicable government taxes and charges.

#### TECHNICAL SPECIFICATIONS FOR OFFICE EQUIPMENT (MEDICAL GRADE AIR PURIFIERS)

<b>Filter Type</b>	HEPA Filter
<b>HEPA Rating</b>	At least H13
<b>Filter efficiency / Purification rate</b>	At least 99.95%
*Can filter at least 0.3 microns	
<b>Optimal Area Capacity</b>	30- 50 sqm
<b>Voltage/Frequency</b>	220-240V
<b>Color</b>	White, black, or grey
<b>Noise Level (dBA)</b>	Silent type (maximum of 50 dBA)
<b>CADR Rating (Clean Air Delivery Rate)</b>	At least 220 m3/h
<b>Wind speed switch</b>	Low, medium and high speed
<b>Stages of Purification</b>	Multiple stages of purification with HEPA filter
<b>MERV Rating</b>	MERV 16 (Can filter 0.3 microns)
<b>Maintenance</b>	Washable filter or replaceable filter

**QUALIFICATIONS OF THE SUPPLIER**

Must have been in the business of supplying and delivering air purifier units and providing their repair and preventive maintenance for at least three (3) years.

**SUPPLY AND DELIVERY SCHEDULE**

Supplier agrees to supply and deliver three hundred twenty (320) air purifier units with a coverage area of at least 30 square meters per unit at the OSG Building and its extension offices within a period of sixty (60) days from receipt of the Notice to Proceed.

**SCOPE OF SERVICES****A. DOCUMENTATIONS**

1. Agrees to show proof that the supplier has a physical store/shop with verifiable address where air purifier units and ex-stock supply of replaceable/consumable goods are readily available.
2. Agrees to submit proof that it is legally registered with SEC, DTI or Cooperative Development Authority (CDA), whichever is applicable.
3. Agrees to issue two (2) years of manufacturer's and/or supplier's Certificate of Warranty on technical support, provision on services on parts replacement/repair and preventive maintenance check-up.
4. Agrees to provide Operation and Maintenance Manual, Control Diagrams, Manufacturer's Printed Data including associated diagrams in clear concise English, drawings, technical data for the efficient operation and maintenance of each of the air purifiers.
5. Agrees to provide a Certificate of Authorized Distributorship and service provider for the brand offered.
6. Agrees to provide a Certificate of Warranty that the supplier is a registered business specialized in HEPA air purifiers, and submit company profile.
7. Agrees to provide certification that the air purifiers are at least HEPA Grade 13.
8. Agrees to provide proof of satisfactory completion within the past two (2) years of a single largest similar completed contract (SLSCC) within the National Capital Region (NCR) and other highly urbanized cities equivalent to at least fifty percent (50%) of the ABC. For this purpose, a similar contract means contract for the procurement/supply and delivery of HEPA filter air purifiers.
9. Agrees to present a Client Satisfaction Rating from at least two (2) government agencies or private corporations within the NCR and other highly urbanized cities with whom the