


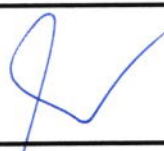
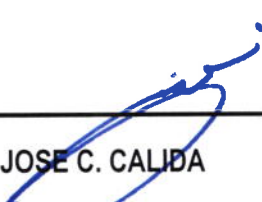
PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
(Agency)

Department: Administrative Division	PR No. <u>021-11-189</u>	Date: <u>November 2, 2021</u>
Section: Security, Ground & Building Maintenance Section	SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	lot	<p>Procurement, Delivery, Dismantling, Hauling, and Installation of Fourteen (14) Air-Conditioning Units for the Office of the Solicitor General</p> <p>Inclusions:</p> <p><i>For Docket Management Division and Bengzon Division</i> Two (2) units of 10 TR Airconditioner Ducted Split Type</p> <p><i>For CMS Server Room</i> One (1) unit of 5.0 TR Airconditioner Ceiling Mounted Inverter Split Type</p> <p><i>For CMS Server Room</i> One (1) unit of 3.0 TR Airconditioner Ceiling Mounted Inverter Split Type</p> <p><i>For Avanceña Division</i> One (1) unit of 5 TR Free blow / floor Mounted Split Type Airconditioning Unit Non-Inverter</p> <p><i>For Barredo Division and Wilfley Division</i> Eight (8) unit of 1.0 HP Airconditioner Window Type Non-Inverter</p> <p><i>For Tañada Division</i> One (1) unit of 1.5 HP Airconditioner Wall Mounted Inverter Split Type</p> <p>See attached Term of Reference for:</p> <p>A. Technical Specifications of Air Conditioning Units B. Qualification of the Supplier C. Scope of Services I. Documentation II. Dismantling, Hauling and Installation Work D. Post - Installation Work I. Orientation/ Familiarization II. Post - Installation Service Warranty III. Warranties E. Terms of Payment F. Health and Safety Protocols</p> <p><i>Delivery Schedule</i> Agrees to supply, deliver, dismantle and install Fourteen (14) Air conditioning units at the OSG Building and extension office within a period of Sixty (60) calendar days from receipt of Notice to Proceed (NTP), which period shall already include the time required to dismantle and haul the existing air conditioning units to be replaced, and the delivery and installation of the new air conditioning units.</p> <p><i>Attached: Memorandum with Approved Terms of Reference (TOR) from SAO Rodrigo L. Ojeral and Technical Working Group and Memorandum from OIC-HRMAS Editha R. Buendia.</i></p>	1	Php 1,299,931.50 VAT INCLUDED	Php 1,299,931.50

Amount in Words: **One Million Two Hundred Ninety-Nine Thousand Nine Hundred Thirty-One Pesos and 50/100 Only** Php **1,299,931.50**

Purpose: **For Bidding**

Prepared By:	Recommending Approval:	Approved by:
		
SHERA JANE B. SOLON	EDITHA R. BUENDIA	JOSE C. CALIDA
Administrative Officer V	OIC-Director IV, HRMAS	Solicitor General