

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

SOLICITOR GENERAL
RECEIVED
 SEP 27 2023
 BY: [Signature]

PURCHASE ORDER

Supplier: EVER ENGRAVING STATIONERY, INC.	P.O. # 023-09-141
Address: 168 P. Gomez cor. Luna Mencias, San Juan Metro Manila	Date: September 25, 2023
TIN: 000-081-417-000	Mode of Procurement:
Account No.: 1315-0000-2570	Small Value Procurement 53.9
Bank: CBC-San Juan J. Abad Santos Branch	
Telephone: 8724-1191	Email: e.calmante,everen@gmail.com

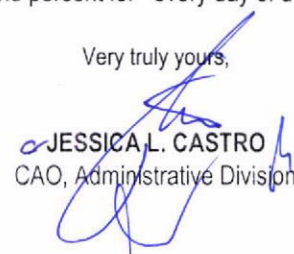
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to bank

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Procurement of: CUSTOMIZED INDEX CARD AND SUBSIDIARY RECORDS (D.J. FORM NO. A) Materials: (White Bristol) Vellum Board Paper; 250-270 gsm Size (h x w): 260mm x 462mm Design: Customized (Supplier should provide layout based on the attached sample) Print Color: Black <i>Note: Deviation in sizes is allowed up to 10%</i>	2000	Php 8.512	Php 17,024.00

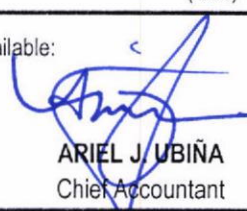
Total Amount in Words: **Seventeen Thousand Twenty Four Pesos Only** Php 17,024.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: 
 EDWARD SARCO LABADORA
 (Signature over printed name)
OCT 16 2023
 (Date)

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
ARIEL J. UBIÑA
 Chief Accountant

ALOBS: 02-101101-2023-09-600
 Amount: ₱ 17,024.00