

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

MAY 31 2022

PURCHASE ORDER

2:22 A

Supplier: LOURY STACY CATERING SERVICES (For the Account of: LOURY D STACY) Address: #3 VRCC Road Veterans Center Western Bicutan, Taguig City TIN: 172-738-955-000 Account No.: 008450072218 Bank: BDO - FTI Taguig Telephone: N/A Fax: N/A	P.O. # 022-05-052 Date: May 18, 2022 Mode of Procurement: Small Value Procurement 53.9
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: May 18-19, 2022 at specific time
Date of Delivery:	Payment Term: w/in 30 Days upon final acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	pax	Procurement of Food (Lunch and PM Snack) for in-house participants (SWF Employees) for the Conduct of Training entitled, "7S with Technical Writing Workshop", inclusive of delivery and other charges: Event Title: "7S with Technical Writing Workshop" Event Date: May 18-19, 2022 First Day - May 18, 2022 Set Up : Individually Packed Meal Set Included: <i>Lunch: Delivery Time: 10:30am</i> Rice Beef Broccoli Hainanese chicken Grilled Pork Belly Mango Tapioca Dalandan Juice in a Bottle <i>PM Snacks: Delivery Time: 02:00pm</i> Lasagna Clubhouse Empanada Dalandan Juice Packaging: Individually packed with utensils No single use plastics should be used including (except disposable utensils) and preferably recyclable food containers	27	Php 500.00	Php 13,500.00
	pax	Second Day - May 19, 2022 Set Up: Catering Tables and Chairs must be set-up at 6:30am, as participants may arrived as early as 7am; Unli Coffee and must be available as early as 7am Meal Set Included: <i>AM Snacks: Serving Time: 09:30am; Plated</i> Truffle Pasta Dalandan Juice <i>Lunch: Serving Time: 11:30am; Managed Buffet Set up</i> Rice Beef Stew Chicken Teriyaki Humba Tempura Mango Tapioca Dalandan Juice <i>PM Snacks: Serving Time: 02:30pm; Plated</i> Egg Pie Dalandan Juice	13	500.00	6,500.00

	<p>Packaging: Supplier must provide tables and chairs (good for 13 pax) set up including metal utensils, table handkerchief, and glass for set up in OSG Padilla Hall. Extra plates, utensils and glass should be provided in case the need arises/request.</p> <p>Quality: At least two staff in service and managing request of participants. Delicious; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time</p>			
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Total Amount in Words: **Twenty Thousand Pesos Only** Php **20,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Bernadeth Calata
 Conforme: Bernadeth Calata
 (Signature over printed name)
5/18/22
 (Date)

Jessica L. Castro
 JESSICA L. CASTRO
 CAO, Administrative Division

Editha R. Buendia
 EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: *Ariel J. Ubiña*
 ARIEL J. UBIÑA
 Chief Accountant

ALOB: 02-102101-2022-05-030

Amount: \$ 20,000.00