

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

## PURCHASE ORDER

Supplier: <b>ST. FRANCIS SQUARE DEPARTMENT STORE, INC</b> Address: 4th Floor St. Francis Square Bldg. Dona Julia Vargas Ave cor. Bank Drive, Ortigas Center, Mandaluyong City TIN: 000-118-681-001 Account No.: 00-3732-1008-72      Bank: Landbank - Meralco Ave Ortigas Telephone: 8-632-1010 loc 146      Branch	P.O. # <u>021-09-126</u> Date: September 10, 2021  <b>Mode of Procurement:</b> Negotiated Procurement - Small Value Procurement 53.9
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b><u>OFFICE OF THE SOLICITOR GENERAL</u></b> Date of Delivery:	Delivery Term: w/in 30 days upon receipt of P.O. Payment Term: <i>per check</i>
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	<b>Procurement of:</b> VECO PARCHMENT PAPER Size: 8.5" x 11" GSM: at least 80 GSM	100	Php 3.00	Php 300.00
	piece	DIPLOMA SEALS with adhesive tape or sticker-type seal Color: Gold	100	Php 4.50	Php 450.00
	piece	PHOTO FRAME Size: 8.5" x 11" with Glass cover with Gold Lining	55	Php 110.00 VAT Inclusive	Php 6,050.00

Total Amount in Words: <b>Six Thousand Eight Hundred Pesos Only</b>	Php <b>6,800.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: <u><i>Mark Molina</i></u> (Signature over printed name)  <u>9/20/21</u> (Date)	Very truly yours,  <b>RODRIGO L. OJENAL</b> SAO, Administrative Division  <b>EDITHA R. BUENDIA</b> OIC-Director IV, HRMAS
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Funds Available:  <b>ARIEL J. UBIÑA</b> Chief Accountant	ALOBS: <u>02-101101-2021-09-763</u> Amount: <u>₱ 6,800.00</u>	
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