

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: TOYOTA BICUTAN PARAÑAQUE Address: <u>Km. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City</u> Tel. No.: (02) 777-9500 TIN: 225-814-535-000 Account No.: 1520-1208-08, BDO BICUTAN	P.O. No. 021-05-063 Date: May 20, 2021 Mode of Procurement: Negotiated Procurement (Small Value)
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Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: within thirty (30) days upon receipt of P.O.
Date of Delivery:	Payment Term: Bank to Bank

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Perform 130,000 km check-up of OSG service vehicle Toyota Innova with plate no. SJR 752 assigned to COA-OSG.			
		Labor:			
		130,000 km check-up			Php 1,710.00
		Wheel Balance			300.00
		Toyota Car Care			500.00
		Labor Cost:			2,510.00
		Parts:			
		Toyota Engine Oil			4,033.92
		Oil Filter			487.05
		Gasket			35.49
		Toyota Genuine Gasoline Engine Flush			606.92
		Spark Plug			543.76
		E Room Cleaner			280.36
		E Room Coat			290.40
		Parts Cost:			6,277.90
		Sublet:			
		Toyota Genuine Bactacklenz			834.82
		X-IR Engine Treatment			982.15
		Sublet Cost:			1,816.97
		Misc:			
		Wheel Weights			450.00
		TMP-POL-INC			160.00
		Lubricant and Brake Cleaner			631.86
		Midtronics			175.00
		Express Sanitation			102.68
		Sublet Cost:			1,519.54
		TOTAL LABOR:			2,510.00
		TOTAL PARTS:			6,277.90
		TOTAL SUBLET:			1,816.97
		TOTAL MISC:			1,519.54
		SUBTOTAL:			12,124.41
		Less Discount:			771.72
		VAT:			1,362.32
		GRAND TOTAL:			12,715.01

Total Amount in Words: Twelve Thousand Seven Hundred Fifteen Pesos & 01/100 **Php12,715.01**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

CONFORME:

TOYOTA BICUTAN PARAÑAQUE
CLEARED FOR RELEASE
 Signature over printed name *[Signature]*
LEAH V. GABBAC
 CREDIT AND COLLECTION
 Date _____

Very truly yours,

RODRIGO L. OJENAL
Supervising Administrative Officer

EDITHA R. BUENDIA
OIC-Director IV, HRMAS

Funds Available:

OS: 02401101-2021-05-348

Amount: ₱ 12,715.01

[Signature]
ARIEL J. UBIÑA
Chief Accountant